

# Public Document Pack

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## Notice of Meeting

### To All Members of Chichester District Council

You are hereby summoned to attend a meeting of **THE COUNCIL** in the Council Chamber, East Pallant House East Pallant Chichester West Sussex PO19 1TY on **Tuesday 1 March 2016 at 2.30 pm** for the transaction of the business set out in the agenda below

A handwritten signature in black ink, appearing to read 'Diane Shepherd'.

**DIANE SHEPHERD**  
Chief Executive  
Tuesday 23 February  
2016

### NOTES

- (1) *The Council meeting will be preceded by a dementia awareness briefing from 12.30 to 1.30 pm and an Open Forum for members with the Cabinet and Senior Leadership Team at 1.30 pm. A buffet lunch will be available **from 12 noon.***
- (2) *Members are asked to bring with them to the meeting their copy of the agenda and the accompanying papers for the meeting of the Cabinet held on 9 February 2016.*
- (3) *Members are asked to note that a Special Meeting of the Council will be held on **Thursday 31 March 2016 at 2.30pm** to approve the Council's submission to the Local Government Boundary Commission for England on proposed new ward boundaries to take effect from the May 2019 elections. A meeting of the Cabinet will be held that morning.*

### AGENDA

*This agenda should be retained for future reference with the minutes of this meeting*

### PART 1

- 1 **Minutes** (Pages 1 - 18)  
To approve as a correct record the minutes of the meeting of the Council held on Tuesday 26 January 2016.

2     **Urgent Items**

Chairman to announce any urgent items which due to special circumstances are to be dealt with under agenda item 12(b).

3     **Declarations of Interests**

Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.

4     **Chairman's announcements**

5     **Public Question Time**

Questions submitted by members of the public in writing by noon on the previous working day (for a period up to 15 minutes).

**DECISIONS TO BE MADE BY THE COUNCIL**

To consider the following recommendations of the Cabinet requiring the approval of the Council.

*The reports giving rise to these recommendations are in the papers for the meeting of the Cabinet on 9 February 2016. These are available in the committee papers section of the Council's website and in the Members Room.*

6     **Budget Spending Plans 2016-17** (Pages 19 - 50)

*(See also report at Agenda Item 5 (pages 7 - 22) of the Cabinet papers of 9 February 2016)*

Report by Head of Finance and Governance Services attached

***Note: This item is required to be subject to a recorded vote***

(The wording of the recommendations below is a combination of the Cabinet's recommendations and those contained in the report by the Head of Finance and Governance Services. They reflect the proposed West Sussex County Council precept, and will be updated orally if this changes at the County Council meeting on 19 February.)

**RECOMMENDED**

- (1) That the revenue estimates for 2016-17 and the five year capital programme for the years 2016-2021, as attached, be approved.
- (2) That a net budget requirement in respect of the Council's own services of £15,324,900 for 2016-17 be approved.
- (3) That the Council Tax Requirement 2016-17 in respect of the Council's own services be approved at £7,470,946.
- (4) That a Council Tax of £145.81 (band D equivalent) be approved for 2016-17. This represents an increase of £5 (3.55%) from £140.81 in 2015-16.
- (5) That the Investment Opportunities Reserve is increased by £1,296,400.
- (6) That the Council Tax Resolution as set out in Appendix A to the Report by the Head of Finance and Governance Services be passed.

7     **Consideration of Representations, Proposed Responses to Representations and Associated Modifications to the Council's First Infrastructure Business Plan**

*(See report at Agenda Item 6 (pages 23 - 108) of the Cabinet papers of 9 February 2016)*

## **RECOMMENDED**

- (1) That the proposed responses to the representations received and subsequent modifications to the Infrastructure Business Plan be approved as set out in Appendix 1 to the Cabinet report.
- (2) That the amended IBP including CIL Spending Plan attached as Appendix 2 be approved.

### **8 Surface Water and Drainage Supplementary Planning Document** *(See report at Agenda Item 7 (pages 109 - 135) of the Cabinet papers of 9 February 2016)*

## **RECOMMENDED**

- (1) That the Surface Water and Drainage Supplementary Planning Document (set out in Appendix 1 to the Cabinet report) be approved for public consultation.
- (2) That, in respect of a screening opinion for the Surface Water and Drainage Supplementary Planning Document, a Strategic Environmental Assessment is not required. The screening opinion is set out in Appendix 2 to the Cabinet report.
- (3) That the Head of Planning Services be authorised to make minor editorial and typographical amendments to the document prior to its publication.

### **9 Senior Staff Pay Policy Statement** *(See report at Agenda Item 8 (pages 136 - 144) of the Cabinet papers of 9 February 2016)*

## **RECOMMENDED**

That the Senior Staff Pay Policy Statement be published, subject to the inclusion in paragraph 7 of the ratio between the pay of the highest paid and median paid members of staff, which is 5.8.

### **10 Housing Strategy Review (Pages 51 - 53)** *(See also report at Agenda Item 8 (pages 156 - 159) of the Cabinet papers of 9 February 2016)* Report attached: Housing Strategy review - Proposed allocation of capital funding.

## **RECOMMENDED**

That the proposed changes to the capital investment programme be approved as set out in the attached report.

### **11 Questions to the Executive** (maximum of 40 minutes duration)

### **12 Consideration of any late items as follows:**

- (a) Items added to the agenda papers and made available for public inspection.
- (b) Items which the chairman has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting.

### **13 Exclusion of the press and public** There are no restricted items for consideration at this meeting.

## NOTES

1. The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of “exempt information” as defined in section 100A of and Schedule 12A to the Local Government Act 1972
2. Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intentions before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. (Standing Order 11.3)

## **MEMBERS**

Mr N Thomas	Mr F Hobbs
Mrs C Apel	Mr P Jarvis
Mr G Barrett	Mrs G Keegan
Mr R Barrow	Mrs J Kilby
Mr P Budge	Mrs D Knightley
Mr J Connor	Mrs E Lintill
Mr M Cullen	Mr S Lloyd-Williams
Mr I Curbishley	Mr L Macey
Mr T Dempster	Mr G McAra
Mr A Dignum	Mr S Morley
Mrs P Dignum	Caroline Neville
Mrs J Duncton	Mr S Oakley
Mr M Dunn	Mrs P Plant
Mr J F Elliott	Mr R Plowman
Mr J W Elliott	Mr H Potter
Mr B Finch	Mrs C Purnell
Mr N Galloway	Mr J Ransley
Mrs N Graves	Mr J Ridd
Mr M Hall	Mr A Shaxson
Mrs E Hamilton	Mrs J Tassell
Mrs P Hardwick	Mrs S Taylor
Mr R Hayes	Mrs P Tull
Mr G Hicks	Mr D Wakeham
Mr L Hixson	Mrs S Westacott



Minutes of the meeting of the **Council** held in Committee Rooms - East Pallant House on Tuesday 26 January 2016 at 2.30 pm

**Members Present:** Mr N Thomas (Chairman), Mrs C Apel, Mr R Barrow, Mr P Budge, Mr J Connor, Mr M Cullen, Mr I Curbishley, Mr A Dignum, Mrs P Dignum, Mrs J Duncton, Mr J F Elliott, Mr B Finch, Mr N Galloway, Mrs N Graves, Mr M Hall, Mrs E Hamilton (Vice-Chairman), Mrs P Hardwick, Mr R Hayes, Mr G Hicks, Mr L Hixson, Mr F Hobbs, Mr P Jarvis, Mrs G Keegan, Mrs J Kilby, Mrs D Knightley, Mrs E Lintill, Mr S Lloyd-Williams, Mr L Macey, Mr G McAra, Mr S Morley, Caroline Neville, Mr S Oakley, Mrs P Plant, Mr R Plowman, Mr H Potter, Mrs C Purnell, Mr J Ransley, Mr A Shaxson, Mrs J Tassell, Mrs S Taylor, Mrs P Tull, Mr D Wakeham and Mrs S Westacott

**Members not present:** Mr G Barrett, Mr T Dempster, Mr M Dunn, Mr J W Elliott and Mr J Ridd

**Officers present all items:** Mrs D Shepherd (Chief Executive), Mr P E Over (Executive Director), Mr S Carvell (Executive Director), Mr J Ward (Head of Finance and Governance Services) and Mr P Coleman (Member Services Manager)

## 69 Minutes

### RESOLVED

That the minutes of the meeting of the Council held on Tuesday, 15 December 2015, be signed as a correct record.

## 70 Urgent Items

There were no urgent items for consideration at this meeting.

## 71 Declarations of Interests

Mrs Shepherd and Mr Ward each declared a personal and prejudicial interest as a statutory officer in agenda item 10 (Disciplinary Action Against Statutory Officers: The Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015). They withdrew to the public seating area while that item was discussed and took no part in the discussion.

## 72 Chairman's announcements

The Chairman announced that he and the Vice-Chairman had represented the Council at a large number of carol services. However, he wished to highlight the role of the 42 staff of

the Council's Careline Service, under its manager, Mrs Brenda Jackson. Over the period 24 December to 4 January, Careline had responded to about 16,000 buzzer calls for help, had made 435 calls for ambulances, had dealt with 305 smoke detector calls arising from burnt Christmas dinners, of which 14 had resulted in attendance by the Fire and Rescue Service, and dealt with a number of other calls. He asked the Council to thank the staff of this excellent service.

### 73 **Public Question Time**

Two questions about the improvement of the A27 were asked by Mr Roland Higgins and by Mr Christopher Page and answered by Mr Tony Dignum (Leader of the Council) as follows:-

#### **Question by Mr Roland Higgins**

*Given that the various proposals for the A27 Chichester Bypass improvement excite differing reactions in people, depending on whether they live to the north or to the south of the city, what assurance can the Council give the public that their ultimate joint preference will be guided by the best interests of Chichester as a whole and not by what as individual Councillors they conceive to be their own local interest.*

#### **Answer by Mr Dignum**

Thank you for the question. I spoke on this matter at the last meeting and said; "I fully expect the choice of option recommended by the district council, to be made by the full council after a debate." The question now asks for reassurance as to the outcome of a process that has not yet commenced with detail that is not yet available. The public consultation exercise is not due to commence until this spring.

Nevertheless, what I can say is that in balancing the relevant considerations, no doubt Members of Council will have regard to local, district and even wider issues before coming to their own view. You may be reassured that the purpose of local democracy is that all considerations are taken into account and competing interests are balanced in order to achieve the best interests of the district.

#### **Question by Mr Christopher Page**

*Chichester does not have a by-pass: what we have is a road that takes all our through and local traffic. None of the southern options leaked by Spirit FM changes this. Could I ask that when the members are assessing the options for traffic improvements put forward by Highways England, they will have consulted at least some of those towns and cities that now do have a proper bypass, such as Weymouth, Abingdon, Winchester, Portsmouth, Newbury, and Brighton, and ask whether that any of them would revert to the traffic arrangements before the bypass was constructed?*

#### **Answer by Mr Dignum**

The district council will be a consultee on the options to be presented by Highways England and will clearly need time to assess the information that is presented. In the absence of such information I would ask you to understand that it is not appropriate for me to indicate what the district council, as consultee, will or will not do.

Your question suggests that options for the improvement of the A27 can be compared to other towns and cities where bypasses have been constructed. No doubt members will be aware of some if not all of the examples quoted. Whilst these historic cases may be of interest, I expect the options for the A27 will be determined on their individual merits

having regard to all the relevant considerations. Of course the comparison you suggest of reversion to pre-bypass conditions is not relevant unless Highways England proposes a do nothing option, which seems very unlikely.

A question about the A27 was asked by Cllr Mike Hall on behalf of Mr Nick Reynolds and answered by Mrs Taylor (Cabinet Member for Housing and Planning) as follows:-

**Question by Mr Nick Reynolds**

*CDC are recommending that developer contributions are secured to mitigate the impact of new housebuilding on the existing A27 but acknowledge that this will not in any way improve the existing congestion on this road.*

*Do CDC consider that the funds from developers are realistically achievable in the knowledge that central government have made it known that such agreements can be renegotiated if the development proves to be non-viable?*

*Furthermore, what other funding contributions will CDC make to mitigate the current (and future) local traffic congestion on the A27 if Highways England fund only a Northern Bypass, or is this entirely the responsibility of WSCC?*

**Answer by Mrs Taylor**

The Council can only seek developer contributions to mitigate the traffic impacts of new development and not to deal with existing congestion. That is a matter for Highways England.

Securing the funds from developers is realistically achievable. The evidence base for the Local Plan identified the need for improvements and the potential developers of the strategic sites have continued to promote their sites in the knowledge that contributions would be necessary and without objection. Furthermore, the evidence base also included a study that demonstrates the strategic sites are able to afford these contributions. If a developer were to be able to demonstrate that with the required financial contribution a development was unviable then the Council would need to come to a view on whether it was acceptable in principle for the development to go ahead or whether it should be refused due to an unacceptable highway impact – and clearly the view of Highways England would be important in this regard.

If Highways England decide to build a Northern Bypass then the existing road is likely to become the responsibility of West Sussex County Council. In such a scenario, the need for this council to make a financial contribution is not clear to me. It is likely that capacity would be released on the existing A27 making it less likely that mitigation would be required.

**74 Review of the Members' Allowances Scheme: Report of the Independent Remuneration Panel**

The Council considered the report of the Independent Remuneration Panel (IRP), circulated with agenda for the cabinet meeting held on 5 January 2016.

At the Chairman's invitation, Mr John Pressdee (Chairman of the IRP) introduced himself and the two other members of the Panel, Mr Michael Bevis and Mr John Thompson.

Mr Pressdee explained that the Panel had previously reported in 2003, 2007/08 and 2011, although the composition of the Panel had varied over that period. The Panel members were totally independent of the Council. The Panel's recommendations were summarised in Part 2 and set out in detail in Part 3 of their report. The Council was obliged to take the Panel's report and recommendations into account, but was not obliged to adopt all or any of them.

In making their current recommendations, the Panel had taken into account: that allowances should fairly reflect the time spent and responsibilities of the various roles; the financial positions of the Council and members; comparisons with allowances paid by other authorities; the views of members expressed in questionnaires and interviews; and that there was a strong public service voluntary element in the work of a councillor.

In response to the questionnaire sent out on the Panel's behalf, members had placed emphasis on the allowances paid in other district councils as being a significant factor in determining the allowances to be paid in Chichester. Although every council was different and varied in size and the rates of allowances paid, the Panel had tried to be close to the average.

The Panel had been asked to consider whether the allowances should be index-linked and had concluded that in this time of low inflation the allowances should be fixed until the next review.

They recommended an increase in the Basic Allowance from £4,541 to £4,725. This had to be the same for all members, irrespective of the size of the ward and the member's commitment.

The Special Responsibility Allowances (SRAs) should be paid to the same postholders as now. However, the Panel had carefully considered the differences in time commitment and responsibilities between the various roles. They felt that the role of Cabinet members was significantly greater than the roles of committee chairmen, and their allowances should be rounded up with some uprating for inflation. In the case of committee chairmen, the Panel considered that there were differentials in the workload and responsibilities involved. The Chairman of the Planning Committee presided over about 13 meetings a year, many of which lasted most of the day, in a very public arena where emotions were frequently high. The Panel considered this role demanded a higher time commitment and level of responsibility than the other chairmen. They felt also that the role of the chairman of the Overview and Scrutiny Committee carried more responsibility and time commitment than the chairmen of the Corporate Governance and Audit and Licensing Committees. This was not to demean these committees or their chairmen, but the Panel's recommendations sought to reflect the differential between them. If the Panel's recommendations were accepted, the SRA's would move as follows in comparison to other councils in South East England, and in all cases would exceed the mean:

Planning from 25<sup>th</sup> to 6<sup>th</sup> equal out of 46  
Overview & Scrutiny from 15<sup>th</sup> to 10<sup>th</sup> out of 44  
Corporate Governance & Audit from 4<sup>th</sup> to 8<sup>th</sup> out of 40  
Licensing from 6<sup>th</sup> to 8<sup>th</sup> out of 41

The Panel had also recommended changes to other SRA's and some clarification of and additions to the official duties for which travelling allowances should be payable.



The Panel considered that their report offered a fair deal for both members and council taxpayers, for a modest budget increase of about £11,000.

Finally, the Panel wished to thank the officers, especially Philip Coleman and John Ward, who had assisted them.

Mr Oakley asked the Panel whether they had considered the payment of SRAs to members of the Planning Committee. Mr Pressdee answered that the present scheme provided SRAs only for chairmen, who bore significant additional responsibility compared with committee members. This could be re-considered at a subsequent review.

Mr Dignum, seconded by Mrs Taylor, moved the recommendation of the Cabinet that the Council receives and considers the report of the Independent Remuneration Panel and makes decisions on its recommendations, and in particular reviews the Panel's recommendations in respect of Special Responsibility Allowances for the Deputy Leader of the Council and the Chairman of the Corporate Governance and Audit Committee.

Mr Dignum explained that, taken as a whole, he believed the Panel's recommendations were acceptable to members. However, there were clear concerns that the recommendations did not sufficiently recognise the responsibilities of the Deputy Leader beyond those of other Cabinet members, and, whilst the addition to the SRA of the chairman of the Planning Committee was wholly justified, it was very difficult to rank differences in responsibility between the other three committee chairmen. Having consulted these committee chairmen, he proposed, with their agreement, that all three should receive the same allowance. He, therefore, had placed before the Council a proposal that the Independent Remuneration Panel be thanked for their impartial and well-constructed report, and that all the recommendations of the Panel be approved with the following five exceptions:-

- (1) That the proposed allowance for the Deputy Leader be amended to £7,700 from £7,200
- (2) That the proposed allowance for the Chairman of Overview & Scrutiny be amended to £4,800 from £5,500
- (3) That the proposed allowance for the Chairman of Corporate Governance & Audit be amended to £4,800 from £4,000
- (4) That the proposed allowance for the Chairman of Licensing Committees be amended to £4,800 from £4,000
- (5) That the £300 per meeting allowance paid to Licensing Sub-Committee members for in excess of 5 meetings be scrapped.

Mr Ransley, seconded by Mr McAra, moved an amendment that the recommendations of the Panel be approved, and that the words "with the following five exceptions" onwards be deleted.

After debate, Mr Ransley's amendment was put to a vote and lost.

Mr Plowman moved an amendment that, additionally, a Special Responsibility Allowance of £300 per meeting in excess of five meetings a year be paid to members of the Planning Committee. His amendment was not seconded.

The Leader's proposal was then put to a vote and carried.

## RESOLVED

- (1) That the Independent Remuneration Panel be thanked for their impartial and well-constructed report.
- (2) That all the recommendations of the Panel be approved with the following five exceptions:-
  - (a) That the special responsibility allowance for the Deputy Leader be amended to £7,700 from the proposed £7,200.
  - (b) That the special responsibility allowance for the Chairman of the Overview & Scrutiny Committee be amended to £4,800 from the proposed £5,500.
  - (c) That the special responsibility allowance for the Chairman of the Corporate Governance & Audit Committee be amended to £4,800 from the proposed £4,000.
  - (d) That the special responsibility allowance for the Chairman of the Licensing Committees be amended to £4,800 from the proposed £4,000.
  - (e) That the £300 per meeting special responsibility allowance paid to Licensing Sub-Committee members for in excess of 5 meetings be scrapped.

### 75 Adoption of the Community Infrastructure Levy Charging Schedule

Mrs Taylor, (Cabinet Member for Housing and Planning), seconded by Mr Dignum, moved the recommendations of the Cabinet.

She explained that the Government had decided that the Community Infrastructure Levy (CIL) was the fairest way for new development to help fund the cost of infrastructure resulting from the cumulative impact of development of the area.

CIL was essentially a non-negotiable tax on the increase in the value of land that occurs when planning permission is granted. The rates to be charged were summarised in paragraph 4.4 of the Cabinet report.

The draft Charging Schedule had been subject to two rounds of formal public consultation and an examination undertaken by an independent examiner from the Planning Inspectorate.

The examiner's role was to consider whether the Council's proposed charging schedule met the requirements of the Planning Act 2008 and associated regulations. He also needed to be satisfied that the proposed rates were consistent with available viability evidence and would not threaten the delivery of planned development in the Local Plan area.

The examiner had supported the rates proposed by the Council and confirmed that the levy was justified and economically viable. This support had been given despite challenge from the development industry claiming that the rates proposed were too high. The levy would apply to residential and retail development outside of the National Park.

Adoption by the Council would mean that, after 1 February 2016, all relevant development would be subject to the levy. This would, in time, provide substantial funds for the Council to allocate to relevant infrastructure provision.

Mrs Taylor proposed an amendment to Cabinet recommendation (1) by the addition of the following words:

“and in the table in the CIL Charging Schedule on page 78 of the Cabinet papers, on the top two lines under the title, after the words residential, the words ‘*the creation of one dwelling or more*’ be added in brackets”.

Mrs Taylor concluded by asking that the Council’s thanks should be conveyed to Mrs Dower (Principal Planning Policy Officer (Infrastructure Planning)) for successfully seeing this important project through to conclusion.

Members asked for clarification of the proposed additional wording to recommendation (1). On receiving an explanation, members asked that the point should be dealt with more clearly by the addition of a footnote to the table, rather than additional wording in the table itself, and Mrs Taylor agreed to this.

#### **RESOLVED**

- (1) That the Community Infrastructure Levy Charging Schedule (attached as Appendix 2 to the Cabinet report) be adopted to take effect from 1 February 2016, incorporating modification EM1 (revised Charging Schedule map showing grid reference numbers) and further minor amendment (deleting B1, B2 and B8 uses so they are captured in the Standard nil charge) and a footnote be added to the table in the CIL Charging Schedule on page 78 of the Cabinet papers, in relation to the top two lines under the title, to the effect that this charge applies to the creation of one or more dwellings. It does not apply to residential institutions (C2), or residential extensions or annexes (under 100 square metres gross internal area) which are for the benefit of the owner/occupier;
- (2) That the CIL Regulation 123 list (attached as Appendix 3 to the Cabinet report) be adopted;
- (3) That the CIL Payment by Instalments Policy (attached as Appendix 4 to the Cabinet report) be adopted.

#### **76 Adoption of the Planning Obligations and Affordable Housing Supplementary Planning Document**

Mrs Taylor, (Cabinet Member for Housing and Planning), seconded by Mr Dignum, moved the recommendations of the Cabinet, explaining that the Council had produced a supplementary planning document (SPD) to explain how planning obligations would now be used following the introduction of the Community Infrastructure Levy (CIL). The SPD also set out the Council’s approach to securing affordable housing as part of new development. The document would be a material consideration in the determination of applications and appeals, and provide useful guidance for developers preparing planning applications.

The Council had carried out public consultation on the draft SPD in the autumn of 2014. All the representations made on the draft document and a recommended response to them were attached at appendix 1 to the Cabinet report. The document had been amended to take account both of the representations and also of changing circumstances, given the time that had elapsed since the original consultation. These changes were set out at

paragraph 3.1 of the report. The revised document was attached at appendix 2 to the report.

The Government was currently consulting on changes to national planning policy. In particular, as paragraph 1.9 made clear, the SPD would need amendment to take account of the Government's policy for Starter Homes in future revisions to the document, which would need to be the subject of public consultation. However, it was necessary to adopt the SPD now so that it had full weight in the determination of planning applications at the time the CIL was implemented, and not delay until the Government had finalised its policy.

Mr Oakley asked what, apart from a review of the Local Plan, would trigger a review of the SPD, in particular what would happen if there were unexpected changes in population or occupancy per dwelling. Mr Allgrove (Planning Policy, Conservation and Design Service Manager) explained that infrastructure needs were calculated on the basis of people per dwelling and if that changed sufficiently to affect requirements the SPD would need to be reviewed. He also confirmed, in answer to a question from Mr Ransley, that neighbourhood plans carried more weight than the SPD.

#### **RESOLVED**

- (1) That the proposed responses to representations received during consultation on the draft *Planning Obligations and Affordable Housing Supplementary Planning Document* be approved as set out in appendix 1 to the report;
- (2) That the Planning Obligations and Affordable Housing Supplementary Planning Document be adopted as attached at appendix 2 to the report;
- (3) That The Provision of Service Infrastructure Related to new Development in Chichester District Supplementary Planning Guidance, which was adopted in December 2004 to supplement the Chichester District Local Plan First Review April 1999 be cancelled;
- (4) That the Head of Planning Services be authorised, following consultation with the Cabinet Member for Housing and Planning, to make typographical and other minor amendments prior to publication.

#### **77 Proposed approach for securing development contributions to mitigate additional traffic impacts on A27 Chichester Bypass**

Mrs Taylor, (Cabinet Member for Housing and Planning), seconded by Mr Dignum, moved the recommendations of the Cabinet, explaining that the Chichester Local Plan established the principle of seeking developer contributions to mitigate the traffic impacts on the A27 Chichester Bypass that would be generated by the housing development proposed in the Plan. Transport modelling work undertaken to support the Local Plan identified an indicative package of small scale measures for the six junctions on the Bypass. These measures were costed at £12.8 million.

The Council, in partnership with Highways England and West Sussex County Council, had commissioned Jacobs (the consultants that undertook the 2013 Chichester Transport Study) to undertake further traffic modelling work. Their resulting report set out a detailed methodology to calculate contributions from development locations towards the A27 mitigation package.

The proposed methodology apportioned the remaining cost of the A27 mitigation package between the outstanding Local Plan housing developments in direct proportion to the level of traffic impact that each development was expected to have on the Chichester Bypass junctions. Jacobs had used transport modelling to assess the number of morning peak hour trips per day from each proposed Local Plan development that would be expected to use the A27 Chichester Bypass junctions.

The table in the appendix showed the financial contribution calculated for each of the Local Plan housing developments. The locations that were expected to have the greatest traffic impact on the Chichester Bypass junctions would make the biggest contribution. That meant the Tangmere Strategic Development Location would pay the most, followed by the strategic development at Westhampnett.

It was now considered that the use of S278 agreements provided the most appropriate mechanism for financing development contributions to the A27 improvements. This approach would require site developers to enter into legal agreements directly with Highways England.

This report sought approval to take forward the proposed approach for seeking A27 contributions to public consultation. This would be for a 6-week period following the Council meeting. Subject to the outcome of the consultation, the intention was to incorporate the A27 contributions as an amendment to the Council's Planning Obligations Supplementary Planning Document (SPD) – (which had been adopted in the previous item on this agenda).

If this proposed approach for obtaining developer contributions was adopted, it would generate sufficient funding to address the direct traffic impacts of the housing developments proposed in the Local Plan over the period to 2029. Mrs Taylor emphasised that the contributions raised would not be sufficient in themselves to resolve the underlying traffic problems on the A27. However, the contributions would be used either to fund small scale mitigation measures for the A27 junctions, or to contribute towards the Government funded A27 Chichester improvement scheme which Highways England was currently developing.

In answering members' questions, about the methodology and anticipated challenges from landowners and developers Mr Allgrove emphasised that the legal agreements giving effect to the scheme would be between developers and Highways England, not the Council.

#### **RESOLVED**

- (1) That the methodology set out in this report be agreed as the basis for seeking development contributions to mitigate the impact of proposed Local Plan development on the A27 Chichester Bypass junctions or to contribute to a wider A27 improvement scheme;
- (2) That the text in the Appendix be published as a potential modification to the Council's forthcoming Planning Obligations Supplementary Planning Document (SPD), for consultation for a six week period from Friday 29 January to Friday 11 March.

Mrs Keegan, (Cabinet Member for Commercial Services), seconded by Mrs Lintill, moved the recommendations of the Cabinet.

She reminded the Council of previous consideration of this matter, leading up to its decision in September 2014 that a procurement exercise be undertaken to test the market for future management of leisure services. The strategic objectives to be achieved were set out in paragraph 4.8 of the Cabinet report.

The procurement exercise was described in paragraphs 4.9 to 4.16 of the report, and had included a competitive dialogue with two short-listed contractors. Both were registered charities operating over a number of leisure services, which provided tax advantages and economies of scale. Currently, Chichester was the only District Council in West Sussex that had not outsourced its leisure centres, and could now benefit from a mature marketplace.

The prices paid by users for core services would be protected under the contract. Regular meetings would take place to manage the relationship between the Council and the contractor and to monitor performance. The existing Task and Finish Group, which included a member of the Overview and Scrutiny Committee, would continue to meet quarterly in the first year of the contract. The Council's staff would be fairly treated and would be employed by the contractor under TUPE regulations, and would have better career prospects. The Council would retain ownership of the leisure centre buildings.

In the current economic climate there were few other opportunities for the Council to save money and keep services at the current level, and the savings on provision of leisure services would help the Council to protect other services. The Cabinet, therefore, recommended the Council to outsource the management of the Leisure Centres and Sports Development Service.

The contractor had proposals for capital works at the Leisure Centres, and there would be a reduction in the management fee if the Council provided the capital. She asked the Council to delegate the decision on whether to pursue this option.

At this point, the Council **RESOLVED** that the public, including the press, be excluded from the meeting for the following item on the grounds that it is likely that there would be a disclosure to the public of 'exempt information' of the description specified in Paragraph 3 (information relating to the financial or business affairs of any particular person (including the authority holding that information)) of Part I of Schedule 12A to the Local Government Act 1972 and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

Mrs Hotchkiss (Head of Commercial Services) then explained the detailed evaluation process applied to the short-listed contractors, and details of the respective bids. She described some of the capital works and explained how current users would be consulted. The Council discussed a proposal to retain in the management contract a right to sell the assets unencumbered, but Mrs Keegan advised that the Council wished to retain the buildings and there were other protections in the agreement enabling termination of the contract.

The meeting was then re-opened to the press and public.

**RESOLVED**

- (1) That the management of the Leisure Centres and Sports Development Service be outsourced.
- (2) That the Head of Commercial Services be authorised, following consultation with the Cabinet Member for Commercial Services and Head of Finance & Governance Services, to conclude capital negotiations and agree the principle of funding the capital works as indicated in 4.2, 4.3 and 7.1-7.5 of the Part 2 report.
- (3) That the Task and Finish Group continue in a monitoring role, to meet initially at least quarterly. This will be reviewed 12 months after the contract has commenced and the Overview and Scrutiny Committee may also choose to review performance of the contract after a period of operation and at intervals thereafter.

**79 Disciplinary Action Against Statutory Officers: The Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015**

(Mrs Shepherd and Mr Ward withdrew to the public seating area for the duration of this item)

Mr Finch, (Cabinet Member for Support Services), seconded by Mrs Lintill, moved the recommendations of the Cabinet, and reminded the Council of their consideration in July 2015 of the disciplinary procedures relating to the protected officers, i.e. the Head of Paid Service (Chief Executive), Chief Finance Officer (Head of Finance and Governance Services) and Monitoring Officer. The Council had been required by Government Regulations to amend their Standing Orders, so that only the full Council could dismiss any of these officers and before doing so must consider the advice of an Independent Panel, the conclusions of any investigation into the proposed dismissal, and any representations from the relevant officer. The Council was no longer, however, required to follow the independent advice. This replaced the previous procedure whereby the Council was required to agree with the officer on the appointment of a Designated Independent Person and to follow the advice of that person.

However, the Government had failed to consult the officers affected through the national negotiating machinery and, particularly in the case of the chief executives, the previous arrangements were incorporated in their contracts of employment. The Council had, therefore, deferred updating the disciplinary procedure to allow time for national negotiations to be concluded. It was now believed that national negotiations would not be resolved for some time and the Council had now been advised by South East Employers (SEE) to proceed with the introduction of a revised disciplinary procedure.

Having prepared a revised disciplinary procedure, certain consequential amendments to the Constitution were required.

**RESOLVED**

- (1) That the revised Disciplinary Procedure for the Chief Executive, Head of Finance and Governance and Monitoring Officer be approved.
- (2) That the terms of reference of the Investigation and Disciplinary Committee be revised to read as follows:-

“To consider allegations relating to the conduct or capability of the Chief Executive, the Chief Finance Officer and the Monitoring Officer and to take action in accordance with the Council’s approved Disciplinary procedure for these officers, *including negotiation of a settlement agreement and (in the case of the Chief Executive only) suspension and disciplinary action short of dismissal.*”

(3) That the following be added to the powers of the Chairman, and in his absence the Vice-Chairman, in Article 5 of Part 2 of the Constitution:-

“The Chairman of the Council has the power to suspend the Chief Executive in an emergency whereby his/her remaining presence at work poses a serious risk to the health and safety of others or the resources, information or reputation of the Council.”

(Mrs Shepherd and Mr Ward returned to their seats)

## 80 **Public Interest Disclosures (Whistleblowing) Policy**

Mr Finch, (Cabinet Member for Support Services), seconded by Mrs Lintill, moved the recommendations of the Cabinet, explaining that the “Whistleblowing” Policy was reviewed annually to ensure that it remained compliant with legislation and best practice. On this occasion some changes were proposed, mainly to make it clear that the policy could be used by non-employees such as councillors, contractors and members of the public. The policy had been strengthened by the appointment of a Corporate Counter Fraud Officer, who could investigate disclosures. The proposed changes had been recommended by the Corporate Governance and Audit Committee.

Mr Finch added that it was also suggested that the Head of Business Improvement Services should be authorised to approve minor changes to Human Resources policies, after consultation with the Cabinet Member for Support Services.

### **RESOLVED**

(1) That the revised Public Interest Disclosures (Whistleblowing) Policy be approved.

(2) That the Head of Business Improvement Services be authorised to approve future minor changes to Human Resources policies, including those of a legislative nature, after consultation with the Cabinet Member for Support Services.

## 81 **Treasury Management Strategy 2016-17**

Mrs Hardwick, (Cabinet Member for Finance and Governance), seconded by Mrs Taylor, moved the recommendations of the Cabinet.

She pointed out that this item involved the investment of very large sums of money.

The Corporate Governance and Audit Committee and the Cabinet had reviewed the proposed strategy, in the light of the current economic situation and the Council’s spending plans, with advice from the Accountancy Services Manager.

The Council had no plans to borrow, so its main considerations were the choice of investment vehicles and the selection of counterparties in order to manage the risks associated with the treasury management function.



Since last year the Council had pursued a strategy to try to manage the portfolio in relation to the bail in risk, by increased diversity, reduced maximum investments limits with counterparties depending on their credit rating and whether funds were unsecured or secured investments. This could have some effect on yield, by limiting the unsecured investments, so a higher proportion of funds had been placed with other local authorities (under the Government limit) which tended to realise slightly lower rates of return.

The proposed strategy for 2016/17 had two main changes:

- (1) Extending the permitted periods for investments with high credit rated counterparties in relation to secured investments and specific sector counterparties; and
- (2) The use of the Local Authority Property Fund.

One reason for these changes was the depressed interest rates. This meant low estimated returns on the surplus funds available for investment by the Council, which were forecast to be only 0.75% for 2016-17 reducing from the estimated rate of 0.80% for the current financial year 2015-16.

Secondly, to help counteract the bail in risk for unsecured investments, use of an alternative secured investment opportunity given by the local authority property fund would improve the overall expected rate of return. So the strategy for 2016-17, and also as an amendment to the current year's strategy, was to now include the approval to use the local authority property fund up to an investment limit of £10m.

The aim of the 2016-17 strategy was to seek alternative longer term secured investments opportunities, whilst trying to minimise the impact on yield.

All the rules for investments were set out in Table 4 of the Strategy (page 57 of the Cabinet papers) including the maximum time limits for the different credit rating criteria when selecting institutions. The principle applied was that the lower the credit rating, the shorter the period funds could be placed. This table also set out the maximum sums allowed to counterparties. These generally remained unchanged from the current strategy.

A number of members expressed welcome for the move to invest in property. Mrs Belenger (Accountancy Services Manager) answered questions on the operation of the local authority property fund. Mrs Hardwick reported that a Task and Finish Group would start work in March to consider use of the Council's new investment opportunities reserve.

#### **RESOLVED**

- (1) That the following be approved:-
  - (a) The Treasury Management Policy and Treasury Management Strategy Statement for 2016-17 as contained in appendix 1 of the report.
  - (b) The Investment Strategy 2016-17 as detailed in the Treasury Management Strategy Statement (appendix 1).
  - (c) The Prudential Indicators and Limits for 2016-17 to 2020-2021 as detailed in appendix 2 of the report.
  - (d) The Minimum Revenue Provision (MRP) Statement contained within appendix 2, which sets out the Council's policy on MRP.
- (2) That the 2015-16 Treasury Management Strategy and Investment Strategy be amended as set out in Appendix 5.

- (3) That the Head of Finance and Governance Services be authorised, following consultation with the Cabinet Member for Finance and Governance, to update paragraph 5 (Economic background) of the Treasury Management Policy and Treasury Management Strategy Statement (Appendix 1) to take account of changed economic circumstances since the Strategy was drafted.

## 82 Questions to the Executive

Questions to members of the Cabinet and responses given were as follows:

### *(a) Written Question: A27 Chichester By-pass improvement*

Mr Hall and Mr Lloyd-Williams asked what information can the Leader of the Council provide about proposals for the improvement of the A27 Chichester By-pass following his meeting with Highways England on 25 January 2016?

*Response:*

Mr Dignum (Leader of the Council) replied in writing as set out in the appendix to these minutes.

Mr Hall asked a supplementary question, whether Highways England had disclosed a specific sum they were prepared to spend on the improvement scheme.

Mr Dignum replied that they had not, but he thought they would have a total figure in mind. He added that the meeting had been very disappointing, with only a week's addition to the proposed consultation period and still no clarity when this would start. He understood that work was still taking place on traffic modelling and cost/benefit assessments. However ten public exhibitions had been lined up, and he had asked that exhibitions be held in Selsey and The Witterings also.

### *(b) Question: Devolution: Three Southern Counties*

Mr Oakley asked for an update on the Three Southern Counties (3SC) devolution bid.

*Response:*

Mr Dignum (Leader of the Council) replied that a small team headed by Mrs Louise Goldsmith, Leader of West Sussex County Council, with the Leaders of East Sussex and Surrey County Councils and of two district council Leaders from each county had been working on the bid. One meeting had been held with Baroness Williams, Parliamentary Under Secretary of State at the Department for Communities and Local Government. Further details of the bid were now being developed for a second meeting with the minister. He expressed a number of concerns about the possible outcome of the negotiations, which he felt would not be concluded for some time, but stated that no council would be compelled to join in.

### *(c) Question: Start time of Council meetings*

Mr Lloyd-Williams asked whether future Council meetings could start earlier than 2.30 pm

*Response:*

The Chief Executive reminded members that the time of Council meetings had been reviewed on a number of previous occasions, but had always reverted to 2.30 pm. The Chairman added that it had been the case that this meeting had been exceptionally long.

*(d) Question: Beach Management*

Mr Ransley referred to the urgent decision taken in respect of beach management (minute 83 below) and reminded the Cabinet Member that two year's ago an additional £50,000 had been spent and now a further £250,000 was being added. He asked how long it would be before further supplementary spending would be requested.

*Response:*

Mr Barrow (Cabinet Member for Environment) replied that the Council had to work within the budget available. However, the additional grant allocated by the Environment Agency enabled the sea defences to be strengthened substantially. However, future storms and sea conditions could not be predicted. Mr Carvell added that a report on the next phase of the Beach Management Plan would be presented to the Cabinet in February.

*(e) Question: Chichester Place Plan*

Mr Shaxson asked that the Cabinet bear in mind that the Chichester Place Plan, consideration of which had been deferred at their meeting on 5 January 2016 looked like a plan for Chichester City.

*Response*

Mr Dignum (Leader of the Council) replied that he had not been satisfied with the Plan as presented and had asked for more work to be done. It would be considered by the Cabinet in February, but it should correctly be referred to as the Chichester District Place Plan.

**83 Report of Urgent Decision: Beach Management Plan Contract 2015/16  
Additional Funding**

In accordance with the Constitution, the Council noted the following report on an urgent decision.

"In accordance with the Beach Management Plan (BMP) 2014-2016, approved by the Cabinet on 8 July 2014, the Council secured £150,000 from the Environment Agency's (EA) Flood and Coastal Erosion Risk Management Grant in Aid, with £50,000 from the Council's maintenance revenue budget for the 2015/16 BMP works. After a mini-competition under the Portsmouth City Council Framework Agreement for the provision of Coastal Engineering Minor Works (of which the Council is a signatory) Les Searle Plant Hire and Sales Ltd was awarded a contract for shingle recharge at Hillfield Road, Selsey.

"On 4 January 2016, the EA advised that the Council was to be awarded an additional £250,000 grant to be spent before end of March 2016. It was proposed that the additional grant will be used to increase the quantity of shingle at Hillfield Road beach.

“The decision to spend the additional grant is “not in accordance with approved budget” and would normally require a Full Council resolution. In order to enable the works to be undertaken within the grant timescale, an urgent decision has been made by the Head of Service, Louise Rudziak, in consultation with Leader of the Council, Cllr Tony Dignum and the Chairman of the Overview and Scrutiny Committee, Cllr Clare Apel, to approve the spend of the additional grant for this purpose.

“The Council is unable to complete a mini competition for the additional works in the time constraints and it has concluded the most appropriate procurement route is to use a direct call off under the minor works framework. Because the original contract to Les Searle was procured through competitive tender using the framework and demonstrates value for money, and the company is due to start work on site at the beginning of February 2016 for four to five weeks leaving insufficient time of another contractor to undertake the works in the timescale, the contract for the additional works has also been awarded to Les Searle Plant Hire and Sales Ltd.”

The meeting ended at 5.44 pm

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CHAIRMAN

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Date:

## WRITTEN ANSWERS TO QUESTIONS

**Minute 82 Questions to the Executive**

*(a) Written Question: A27 Chichester By-pass improvement*

**Question from Mr M Hall and Mr S Lloyd-Williams**

What information can the Leader of the Council provide about proposals for the improvement of the A27 Chichester By-pass following his meeting with Highways England on 25 January 2016?

**Replies by Mr Tony Dignum, Leader of the Council**

Following a meeting yesterday with Highways England (HE), their consultants Mott Macdonald, WSCC and traffic modellers Jacobs, it was confirmed that HE and the Department for Transport will be looking for the best scheme possible for road users, residents and businesses in Chichester; there is no preconceived preferred option. They will be guided by assessments, including those for traffic, environment, financial, economic and land use. Information gathering is continuing at present.

There will be a public consultation on all 7 options during March and April following which the evidence will be sent to the Department of Transport. As part of the consultation there will be an all-Member briefing from HE and their consultants. The 7 options are what was commonly thought to be 6 options, but option two now has two versions – 2 and 2a. It is anticipated that a final decision on the preferred route will be made in July.

CDC will be a formal consultee during the public consultation in March/April and also during the statutory part of the process. We are advised that there will be at least 10 exhibitions for members of the public at various locations. There is still no start date for the public consultation in March and nor has there been an answer to the request for an extension to the period of the public consultation to 12 weeks.

Attached is a joint press release from WSCC and CDC.

## **PRESS RELEASE**

### **LEADERS SAY HIGHWAYS ENGLAND CONSULTATION “NOT GOOD ENOUGH”**

COUNCIL leaders today called for a re-think after Highways England announced plans to lengthen its consultation on the A27 improvements – by just one week.

Highways England, which is responsible for upgrading this vital trunk road, is due to launch a public consultation into different improvement options in March.

West Sussex County Council and Chichester District Council have been pressing Highways England to extend its planned six-week consultation to give residents, businesses and councillors the chance to consult on all of the options to improve the A27 in Chichester.

Following Highway England’s announcement that its consultation would be extended by one week Louise Goldsmith, leader of West Sussex County Council, said it was “extremely disappointing”.

Louise added: “People will continue to demand longer and I support that and there is still no definitive start date – this is extremely disappointing.

“I believe when these proposals are put out to the public for their views they will be complex and detailed and there could be up to seven different versions of them.

“We, and all the residents, businesses and communities that we represent, deserve to be given the time to study them all in detail before we make our official responses and I simply do not believe that seven weeks is long enough.”

Tony Dignum, leader of Chichester District Council, said: “This is just not good enough. Residents, businesses and communities across West Sussex must be given adequate time to share their views about improvements to the A27.

“Local views will be vital in helping the Transport Secretary come to a decision about the right route and we will continue to press Highways England to extend the consultation further.

“There will be no second chances for us to get this right. When the consultation launches this March I would urge everyone interested to take the time to study all the options and to make their voices heard.

“As a council we will discuss the options fully during the consultation period, before informing Highways England of our response.”

Highways England announced its week long extension following a meeting with both council leaders at Chichester District Council yesterday. At the meeting Highways England outlined their plans for how the consultation would work.

#### **Notes for editors:**

Further information is available on the Highways England website [here](#).

**Ends**

**Chichester District Council**

**COUNCIL**

**1 March 2016**

**Council Tax Resolution**

**1. Contacts**

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**2. Recommendation**

**2.1. That the following, as submitted to and recommended by the Cabinet as the Budget for 2016-17 be approved:-**

- i. the revenue estimates for 2016-17 (see papers to 9 February 2016 Cabinet).**
- ii. the 2016-17 Net Revenue Budget in respect of the Council's own services be approved at £15,324,900.**
- iii. the 2016-17 Council Tax Requirement in respect of the Council's own services be approved at £7,470,946.**
- iv. the five year capital programme for the years 2016 - 2021.**
- v. that Council approve a Council Tax of £145.81 (Band D equivalent). This represents a £5.00 (3.55%) increase on the Band D charge.**
- vi. that the Investment Opportunities Reserve is increased by £1,296,400.**

**2.2. That Council approve the Resolutions in Appendix A.**

**3. Main Report**

**3.1 Introduction**

3.1.1 The Cabinet at its meeting on 9 February 2016 recommended that Council approve a £5.00 Council Tax increase for 2016-17. The purpose of this report is to enable Council to make the necessary resolutions in relation to the setting of Council Tax for 2016-17.

- 3.1.2 Details of the final Financial Settlement were received on the morning of the Cabinet Meeting. The final settlement made a number of changes to the government funding figures presented in the report to Cabinet that were verbally reported by the Head of Finance and Governance Services at the meeting and subsequently reflected in the Cabinet recommendations.
- 3.1.3 Section 30(1) of the Local Government Finance Act 1992 requires the Council to set an amount of Council Tax each financial year for each category of dwelling in its area. Chichester District Council, as a billing authority for the purposes of Council Tax, is required to set its Council Tax before 11 March in the financial year preceding that for which the Council Tax is set.
- 3.1.4 These amounts are based on the Council's own budget, plus precepts from Parish Councils where applicable, plus shares of the budget for West Sussex County Council and The Police and Crime Commissioner for Sussex, all divided by the tax base. At its meeting on 1 December 2015, the Cabinet approved the tax base for the Chichester District and for each of the Parish/Town Council areas for 2016-17 totalling 51,237.90 Band D equivalents.
- 3.1.5 For the purpose of calculating council tax, dwellings are allocated to valuation bands and the amount of Council Tax paid for dwellings in each band is calculated using nationally set weightings for each band.
- 3.1.6 Since the meeting of Cabinet on 9 February 2016, the precept levels of the other precepting bodies have been received. These are detailed as follows:

#### **Parish and Town Councils**

The Parish and Town Council precepts for 2016-17 are detailed in Appendix C and total £2,721,509. The increase in the average Band D Council Tax for Parish and Town Councils is 8.94% and results in an average Band D Council Tax figure of £53.12 for 2016-17

#### **West Sussex County Council**

West Sussex County Council met on 19 February 2016 and set their precept at £61,889,747.03. This results in a Band D Council Tax of £1,207.89, a 3.95% increase on the previous year.

#### **The Police and Crime Commissioner for Sussex**

The Police and Crime Commissioner for Sussex met on 5 February 2016 and set their precept at £7,629,835.69. This results in a Band D Council Tax of £148.91, an increase of 3.47% on the previous year.



## 3.2 Explanatory Note

3.2.1 The Act specifies the calculations required and the resolution is structured to meet those requirements. The resolution is divided into the following sections:

a) Council Tax Base (Resolution 1)

This resolution stipulates the Council Tax Base for the forthcoming financial year, as agreed by the Cabinet at its meeting on 1 December 2015.

b) Council Tax Requirement (Resolution 2)

This resolution sets the Councils own Council Tax Requirement for the purpose of setting council tax. It represents the amount of council tax that the Council must collect from the council tax payers in its area to fund the budget for its own activities for the forthcoming year. The Council Tax Requirement is calculated by taking the Council's Net Revenue Budget for 2016-17 of £15,324,900, and deducting the aggregate of the amount of support the Council receives from the government in the form of the Formula Grant and other Non-specific Grants, and transfers to or from the Collection Fund.

c) Basic Amount of Council Tax (Resolution 3)

This resolution sets the Basic Amount of Council Tax for each part of the Council's area. These amounts are based on precepts from parish councils in addition to the budget for the Council's own activities and hence the Basic Amount of Council Tax differs between parts of the Council's area.

d) Precepts of Major Precepting Authorities (Resolution 4)

As a billing authority, the Council also collects council tax in its area on behalf of West Sussex County Council and The Police and Crime Commissioner for Sussex. The amount that they precept is based on their Council Tax Requirement, divided between West Sussex districts and boroughs in proportion to the number of Band D equivalent dwellings in each district/borough area.

e) Setting of Council Tax (Resolution 5)

This resolution sets out the total amount of council tax payable for each category of dwelling and for each part of the Council's area, including the basic amount for each part of the Council's area plus the amounts precepted by West Sussex County Council and The Police and Crime Commissioner for Sussex.

f) Excessive Council Tax Increases (Resolution 6)

The Localism Act 2011 abolished the council tax capping regime in England and introduced a new chapter into the Local Government Finance 1992 Act, making provision for council tax referendums to be held if an authority increases its council tax by an amount exceeding

principles determined by the Secretary of State and agreed by the House of Commons.

Under Section 52ZC of the 1992 Act, the principles for 2016-17 are, that authorities such as Chichester are required to seek approval from their electorate in a referendum if, compared with 2016-17, they set a council tax increase of above £5.00 or 2% whichever is the greater.

Currently Chichester is the second lowest taxing billing authority in the County. Across West Sussex the Council Tax for billing authorities varies from £140.03 to £271.53.

Section 52ZB of the 1992 Act requires the Council to determine whether its Relevant Basic Amount of Council Tax is excessive in accordance with these principles.

#### **4. Background Papers**

4.1. Budget Spending Plans Report submitted to the Cabinet on 9 February 2016.

#### **5. Appendices**

Appendix A Council Tax Resolutions  
Appendix B Council Tax charges 2016-17  
Appendix C Town and Parish Council precepts

##### **Cabinet Report Appendices (updated)**

Appendix 1 Draft Summarised Income and Expenditure Account.  
Appendix 2 Capital and Projects Programme 2016-17 to 2020-21  
Appendix 3 Asset Replacement Forecast 2016-17 to 2020-21  
Appendix 4 Capital Programme Resource Statement  
Appendix 5 Reserves Statement

## Chichester District Council

### COUNCIL TAX RESOLUTION

The Council is recommended to resolve as follows:

1. It be noted that on 1 December 2015, the Council calculated the Council Tax Base 2016-17
  - a) for the whole Council area as **51,237.90** [Item T in the formula in Section 31B of the Local Government Finance Act 1992, as amended (the "Act")]; and
  - b) for dwellings in those parts of its area to which a Parish precept relates as in the attached Appendix C.
2. That the Council Tax requirement for the Council's own purposes for 2016-17 (excluding Parish precepts) is **£7,470,946**.
3. That the following amounts be calculated by the Council for the year 2016-17 in accordance with Sections 31 to 36 of the Act:
  - a) **£91,022,329** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils.
  - b) **£80,829,874** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.
  - c) **£10,192,455** being the amount by which the aggregate at 3(a) above exceeds the aggregate at 3(b) above, calculated by the Council in accordance with Section 31A(4) of the Act, as its Council Tax requirement for the year. (Item R), in the formula in Section 31B of the Act).
  - d) **£198.92** being the amount at 3(c) above (Item R), all divided by Item T (1(a) above), calculated by the Council in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish precepts).
  - e) **£2,721,509** being the aggregate amount of all special items (Parish precepts) referred to in Section 34(1) of the Act (as per the attached Appendix C).

- f) **£145.81** being the amount at 3(d) above less the result given by dividing the amount at 3(e) above by Item T (1(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year.

4. That it be noted that for the year 2016-17 the West Sussex County Council and The Police and Crime Commissioner for Sussex have issued precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in the table below:-

All of the Council's Area	Valuation Band							
	A £	B £	C £	D £	E £	F £	G £	H £
West Sussex County Council	805.26	939.47	1073.68	1207.89	1476.31	1744.73	2013.15	2415.78
The Police and Crime Commissioner for Sussex	99.27	115.82	132.36	148.91	182.00	215.09	248.18	297.82

5. That the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the amounts shown in Appendix B as the amounts of Council Tax for the year 2016-17 for each part of its area and for each of the categories of dwellings.
6. That the Council hereby determines in accordance with Section 52ZB of the Local Government Finance Act 1992, that its relevant basic amount of Council Tax for 2016-17 is not excessive in accordance with the principles approved by the Secretary of State under Section 52ZC of the Local Government Finance Act 1992. As the billing authority, the Council has not been notified by a major precepting authority that its relevant basic amount of Council Tax for 2016-17 is excessive and that the billing authority is not required to hold a referendum in accordance with Section 52ZK of the Local Government Finance Act 1992.

J. Ward  
Head of Finance and Governance

**Council Tax charges 2016-17**

	<b>BAND A £</b>	<b>BAND B £</b>	<b>BAND C £</b>	<b>BAND D £</b>	<b>BAND E £</b>	<b>BAND F £</b>	<b>BAND G £</b>	<b>BAND H £</b>
Chichester District Council	97.21	113.41	129.61	145.81	178.21	210.61	243.02	291.62
West Sussex County Council	805.26	939.47	1,073.68	1,207.89	1,476.31	1,744.73	2,013.15	2,415.78
The Police and Crime Commissioner for Sussex	99.27	115.82	132.36	148.91	182.00	215.09	248.18	297.82
<hr/>								
Town / Parish only (a)								
Town / Parish and District (b)								
Total including major precepting authorities (c)								
Appledram (a)	12.92	15.07	17.23	19.38	23.69	27.99	32.30	38.76
(b)	110.13	128.48	146.84	165.19	201.90	238.60	275.32	330.38
(c)	1,014.66	1,183.77	1,352.88	1,521.99	1,860.21	2,198.42	2,536.65	3,043.98
Barlavington (a)	27.06	31.57	36.08	40.59	49.61	58.63	67.65	81.18
(b)	124.27	144.98	165.69	186.40	227.82	269.24	310.67	372.80
(c)	1,028.80	1,200.27	1,371.73	1,543.20	1,886.13	2,229.06	2,572.00	3,086.40
Bepton (a)	16.80	19.60	22.40	25.20	30.80	36.40	42.00	50.40
(b)	114.01	133.01	152.01	171.01	209.01	247.01	285.02	342.02
(c)	1,018.54	1,188.30	1,358.05	1,527.81	1,867.32	2,206.83	2,546.35	3,055.62
Bignor (a)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(b)	97.21	113.41	129.61	145.81	178.21	210.61	243.02	291.62
(c)	1,001.74	1,168.70	1,335.65	1,502.61	1,836.52	2,170.43	2,504.35	3,005.22
Birdham (a)	38.35	44.75	51.14	57.53	70.31	83.10	95.88	115.06
(b)	135.56	158.16	180.75	203.34	248.52	293.71	338.90	406.68
(c)	1,040.09	1,213.45	1,386.79	1,560.14	1,906.83	2,253.53	2,600.23	3,120.28
Bosham (a)	24.69	28.81	32.92	37.04	45.27	53.50	61.73	74.08
(b)	121.90	142.22	162.53	182.85	223.48	264.11	304.75	365.70
(c)	1,026.43	1,197.51	1,368.57	1,539.65	1,881.79	2,223.93	2,566.08	3,079.30
Boxgrove (a)	45.66	53.27	60.88	68.49	83.71	98.93	114.15	136.98
(b)	142.87	166.68	190.49	214.30	261.92	309.54	357.17	428.60
(c)	1,047.40	1,221.97	1,396.53	1,571.10	1,920.23	2,269.36	2,618.50	3,142.20
Bury (a)	37.29	43.51	49.72	55.94	68.37	80.80	93.23	111.88
(b)	134.50	156.92	179.33	201.75	246.58	291.41	336.25	403.50
(c)	1,039.03	1,212.21	1,385.37	1,558.55	1,904.89	2,251.23	2,597.58	3,117.10
Chichester City (a)	32.20	37.57	42.93	48.30	59.03	69.77	80.50	96.60
(b)	129.41	150.98	172.54	194.11	237.24	280.38	323.52	388.22
(c)	1,033.94	1,206.27	1,378.58	1,550.91	1,895.55	2,240.20	2,584.85	3,101.82
Chidham and Hambrook (a)	25.09	29.28	33.46	37.64	46.00	54.37	62.73	75.28
(b)	122.30	142.69	163.07	183.45	224.21	264.98	305.75	366.90
(c)	1,026.83	1,197.98	1,369.11	1,540.25	1,882.52	2,224.80	2,567.08	3,080.50
Cocking (a)	39.72	46.34	52.96	59.58	72.82	86.06	99.30	119.16
(b)	136.93	159.75	182.57	205.39	251.03	296.67	342.32	410.78
(c)	1,041.46	1,215.04	1,388.61	1,562.19	1,909.34	2,256.49	2,603.65	3,124.38
Compton (a)	35.51	41.42	47.34	53.26	65.10	76.93	88.77	106.52
(b)	132.72	154.83	176.95	199.07	243.31	287.54	331.79	398.14
(c)	1,037.25	1,210.12	1,382.99	1,555.87	1,901.62	2,247.36	2,593.12	3,111.74
Donnington (a)	15.74	18.36	20.99	23.61	28.86	34.10	39.35	47.22
(b)	112.95	131.77	150.60	169.42	207.07	244.71	282.37	338.84
(c)	1,017.48	1,187.06	1,356.64	1,526.22	1,865.38	2,204.53	2,543.70	3,052.44
Duncton (a)	23.49	27.40	31.32	35.23	43.06	50.89	58.72	70.46
(b)	120.70	140.81	160.93	181.04	221.27	261.50	301.74	362.08
(c)	1,025.23	1,196.10	1,366.97	1,537.84	1,879.58	2,221.32	2,563.07	3,075.68
Earnley (a)	28.29	33.01	37.72	42.44	51.87	61.30	70.73	84.88
(b)	125.50	146.42	167.33	188.25	230.08	271.91	313.75	376.50
(c)	1,030.03	1,201.71	1,373.37	1,545.05	1,888.39	2,231.73	2,575.08	3,090.10

**Council Tax charges 2016-17**

		<b>BAND A</b>	<b>BAND B</b>	<b>BAND C</b>	<b>BAND D</b>	<b>BAND E</b>	<b>BAND F</b>	<b>BAND G</b>	<b>BAND H</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Eartham	(a)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	(b)	97.21	113.41	129.61	145.81	178.21	210.61	243.02	291.62
	(c)	1,001.74	1,168.70	1,335.65	1,502.61	1,836.52	2,170.43	2,504.35	3,005.22
Easebourne	(a)	29.70	34.65	39.60	44.55	54.45	64.35	74.25	89.10
	(b)	126.91	148.06	169.21	190.36	232.66	274.96	317.27	380.72
	(c)	1,031.44	1,203.35	1,375.25	1,547.16	1,890.97	2,234.78	2,578.60	3,094.32
East Dean	(a)	6.67	7.79	8.90	10.01	12.23	14.46	16.68	20.02
	(b)	103.88	121.20	138.51	155.82	190.44	225.07	259.70	311.64
	(c)	1,008.41	1,176.49	1,344.55	1,512.62	1,848.75	2,184.89	2,521.03	3,025.24
East Lavington	(a)	17.49	20.40	23.32	26.23	32.06	37.89	43.72	52.46
	(b)	114.70	133.81	152.93	172.04	210.27	248.50	286.74	344.08
	(c)	1,019.23	1,189.10	1,358.97	1,528.84	1,868.58	2,208.32	2,548.07	3,057.68
East Wittering and Bracklesham	(a)	45.65	53.25	60.86	68.47	83.69	98.90	114.12	136.94
	(b)	142.86	166.66	190.47	214.28	261.90	309.51	357.14	428.56
	(c)	1,047.39	1,221.95	1,396.51	1,571.08	1,920.21	2,269.33	2,618.47	3,142.16
Ebernoe	(a)	8.86	10.34	11.81	13.29	16.24	19.20	22.15	26.58
	(b)	106.07	123.75	141.42	159.10	194.45	229.81	265.17	318.20
	(c)	1,010.60	1,179.04	1,347.46	1,515.90	1,852.76	2,189.63	2,526.50	3,031.80
Elsted and Treyford	(a)	11.69	13.64	15.59	17.54	21.44	25.34	29.23	35.08
	(b)	108.90	127.05	145.20	163.35	199.65	235.95	272.25	326.70
	(c)	1,013.43	1,182.34	1,351.24	1,520.15	1,857.96	2,195.77	2,533.58	3,040.30
Fernhurst	(a)	37.37	43.60	49.83	56.06	68.52	80.98	93.43	112.12
	(b)	134.58	157.01	179.44	201.87	246.73	291.59	336.45	403.74
	(c)	1,039.11	1,212.30	1,385.48	1,558.67	1,905.04	2,251.41	2,597.78	3,117.34
Fishbourne	(a)	24.25	28.30	32.34	36.38	44.46	52.55	60.63	72.76
	(b)	121.46	141.71	161.95	182.19	222.67	263.16	303.65	364.38
	(c)	1,025.99	1,197.00	1,367.99	1,538.99	1,880.98	2,222.98	2,564.98	3,077.98
Fittleworth	(a)	22.70	26.48	30.27	34.05	41.62	49.18	56.75	68.10
	(b)	119.91	139.89	159.88	179.86	219.83	259.79	299.77	359.72
	(c)	1,024.44	1,195.18	1,365.92	1,536.66	1,878.14	2,219.61	2,561.10	3,073.32
Funtington	(a)	16.61	19.38	22.15	24.92	30.46	36.00	41.53	49.84
	(b)	113.82	132.79	151.76	170.73	208.67	246.61	284.55	341.46
	(c)	1,018.35	1,188.08	1,357.80	1,527.53	1,866.98	2,206.43	2,545.88	3,055.06
Graffham	(a)	24.24	28.28	32.32	36.36	44.44	52.52	60.60	72.72
	(b)	121.45	141.69	161.93	182.17	222.65	263.13	303.62	364.34
	(c)	1,025.98	1,196.98	1,367.97	1,538.97	1,880.96	2,222.95	2,564.95	3,077.94
Harting	(a)	40.16	46.85	53.55	60.24	73.63	87.01	100.40	120.48
	(b)	137.37	160.26	183.16	206.05	251.84	297.62	343.42	412.10
	(c)	1,041.90	1,215.55	1,389.20	1,562.85	1,910.15	2,257.44	2,604.75	3,125.70
Heyshott	(a)	22.54	26.30	30.05	33.81	41.32	48.84	56.35	67.62
	(b)	119.75	139.71	159.66	179.62	219.53	259.45	299.37	359.24
	(c)	1,024.28	1,195.00	1,365.70	1,536.42	1,877.84	2,219.27	2,560.70	3,072.84
Hunston	(a)	66.20	77.23	88.27	99.30	121.37	143.43	165.50	198.60
	(b)	163.41	190.64	217.88	245.11	299.58	354.04	408.52	490.22
	(c)	1,067.94	1,245.93	1,423.92	1,601.91	1,957.89	2,313.86	2,669.85	3,203.82
Kirdford	(a)	78.89	92.04	105.19	118.34	144.64	170.94	197.23	236.68
	(b)	176.10	205.45	234.80	264.15	322.85	381.55	440.25	528.30
	(c)	1,080.63	1,260.74	1,440.84	1,620.95	1,981.16	2,341.37	2,701.58	3,241.90
Lavant	(a)	22.55	26.30	30.06	33.82	41.34	48.85	56.37	67.64
	(b)	119.76	139.71	159.67	179.63	219.55	259.46	299.39	359.26
	(c)	1,024.29	1,195.00	1,365.71	1,536.43	1,877.86	2,219.28	2,560.72	3,072.86
Linch	(a)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	(b)	97.21	113.41	129.61	145.81	178.21	210.61	243.02	291.62
	(c)	1,001.74	1,168.70	1,335.65	1,502.61	1,836.52	2,170.43	2,504.35	3,005.22
Linchmere	(a)	39.03	45.53	52.04	58.54	71.55	84.56	97.57	117.08
	(b)	136.24	158.94	181.65	204.35	249.76	295.17	340.59	408.70
	(c)	1,040.77	1,214.23	1,387.69	1,561.15	1,908.07	2,254.99	2,601.92	3,122.30

**Council Tax charges 2016-17**

		<b>BAND A</b>	<b>BAND B</b>	<b>BAND C</b>	<b>BAND D</b>	<b>BAND E</b>	<b>BAND F</b>	<b>BAND G</b>	<b>BAND H</b>
		£	£	£	£	£	£	£	£
Lodsworth	(a)	27.96	32.62	37.28	41.94	51.26	60.58	69.90	83.88
	(b)	125.17	146.03	166.89	187.75	229.47	271.19	312.92	375.50
	(c)	1,029.70	1,201.32	1,372.93	1,544.55	1,887.78	2,231.01	2,574.25	3,089.10
Loxwood	(a)	33.47	39.05	44.63	50.21	61.37	72.53	83.68	100.42
	(b)	130.68	152.46	174.24	196.02	239.58	283.14	326.70	392.04
	(c)	1,035.21	1,207.75	1,380.28	1,552.82	1,897.89	2,242.96	2,588.03	3,105.64
Lurgashall	(a)	28.48	33.23	37.97	42.72	52.21	61.71	71.20	85.44
	(b)	125.69	146.64	167.58	188.53	230.42	272.32	314.22	377.06
	(c)	1,030.22	1,201.93	1,373.62	1,545.33	1,888.73	2,232.14	2,575.55	3,090.66
Marden	(a)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	(b)	97.21	113.41	129.61	145.81	178.21	210.61	243.02	291.62
	(c)	1,001.74	1,168.70	1,335.65	1,502.61	1,836.52	2,170.43	2,504.35	3,005.22
Midhurst Town	(a)	49.49	57.73	65.98	74.23	90.73	107.22	123.72	148.46
	(b)	146.70	171.14	195.59	220.04	268.94	317.83	366.74	440.08
	(c)	1,051.23	1,226.43	1,401.63	1,576.84	1,927.25	2,277.65	2,628.07	3,153.68
Milland	(a)	41.03	47.86	54.70	61.54	75.22	88.89	102.57	123.08
	(b)	138.24	161.27	184.31	207.35	253.43	299.50	345.59	414.70
	(c)	1,042.77	1,216.56	1,390.35	1,564.15	1,911.74	2,259.32	2,606.92	3,128.30
North Mundham	(a)	38.93	45.41	51.90	58.39	71.37	84.34	97.32	116.78
	(b)	136.14	158.82	181.51	204.20	249.58	294.95	340.34	408.40
	(c)	1,040.67	1,214.11	1,387.55	1,561.00	1,907.89	2,254.77	2,601.67	3,122.00
Northchapel	(a)	56.89	66.38	75.86	85.34	104.30	123.27	142.23	170.68
	(b)	154.10	179.79	205.47	231.15	282.51	333.88	385.25	462.30
	(c)	1,058.63	1,235.08	1,411.51	1,587.95	1,940.82	2,293.70	2,646.58	3,175.90
Oving	(a)	57.53	67.11	76.70	86.29	105.47	124.64	143.82	172.58
	(b)	154.74	180.52	206.31	232.10	283.68	335.25	386.84	464.20
	(c)	1,059.27	1,235.81	1,412.35	1,588.90	1,941.99	2,295.07	2,648.17	3,177.80
Petworth	(a)	56.08	65.43	74.77	84.12	102.81	121.51	140.20	168.24
	(b)	153.29	178.84	204.38	229.93	281.02	332.12	383.22	459.86
	(c)	1,057.82	1,234.13	1,410.42	1,586.73	1,939.33	2,291.94	2,644.55	3,173.46
Plaistow and Ifold	(a)	25.06	29.24	33.41	37.59	45.94	54.30	62.65	75.18
	(b)	122.27	142.65	163.02	183.40	224.15	264.91	305.67	366.80
	(c)	1,026.80	1,197.94	1,369.06	1,540.20	1,882.46	2,224.73	2,567.00	3,080.40
Rogate	(a)	26.30	30.68	35.07	39.45	48.22	56.98	65.75	78.90
	(b)	123.51	144.09	164.68	185.26	226.43	267.59	308.77	370.52
	(c)	1,028.04	1,199.38	1,370.72	1,542.06	1,884.74	2,227.41	2,570.10	3,084.12
Selsey Town	(a)	45.33	52.89	60.44	68.00	83.11	98.22	113.33	136.00
	(b)	142.54	166.30	190.05	213.81	261.32	308.83	356.35	427.62
	(c)	1,047.07	1,221.59	1,396.09	1,570.61	1,919.63	2,268.65	2,617.68	3,141.22
Sidlesham	(a)	28.55	33.30	38.06	42.82	52.34	61.85	71.37	85.64
	(b)	125.76	146.71	167.67	188.63	230.55	272.46	314.39	377.26
	(c)	1,030.29	1,202.00	1,373.71	1,545.43	1,888.86	2,232.28	2,575.72	3,090.86
Singleton	(a)	32.15	37.50	42.86	48.22	58.94	69.65	80.37	96.44
	(b)	129.36	150.91	172.47	194.03	237.15	280.26	323.39	388.06
	(c)	1,033.89	1,206.20	1,378.51	1,550.83	1,895.46	2,240.08	2,584.72	3,101.66
Southbourne	(a)	35.62	41.56	47.49	53.43	65.30	77.18	89.05	106.86
	(b)	132.83	154.97	177.10	199.24	243.51	287.79	332.07	398.48
	(c)	1,037.36	1,210.26	1,383.14	1,556.04	1,901.82	2,247.61	2,593.40	3,112.08
Stedham with Iping	(a)	27.40	31.97	36.53	41.10	50.23	59.37	68.50	82.20
	(b)	124.61	145.38	166.14	186.91	228.44	269.98	311.52	373.82
	(c)	1,029.14	1,200.67	1,372.18	1,543.71	1,886.75	2,229.80	2,572.85	3,087.42
Stopham	(a)	20.07	23.42	26.76	30.11	36.80	43.49	50.18	60.22
	(b)	117.28	136.83	156.37	175.92	215.01	254.10	293.20	351.84
	(c)	1,021.81	1,192.12	1,362.41	1,532.72	1,873.32	2,213.92	2,554.53	3,065.44
Stoughton	(a)	17.70	20.65	23.60	26.55	32.45	38.35	44.25	53.10
	(b)	114.91	134.06	153.21	172.36	210.66	248.96	287.27	344.72
	(c)	1,019.44	1,189.35	1,359.25	1,529.16	1,868.97	2,208.78	2,548.60	3,058.32

**Council Tax charges 2016-17**

		<b>BAND A</b>	<b>BAND B</b>	<b>BAND C</b>	<b>BAND D</b>	<b>BAND E</b>	<b>BAND F</b>	<b>BAND G</b>	<b>BAND H</b>
		£	£	£	£	£	£	£	£
Sutton	(a)	27.06	31.57	36.08	40.59	49.61	58.63	67.65	81.18
	(b)	124.27	144.98	165.69	186.40	227.82	269.24	310.67	372.80
	(c)	1,028.80	1,200.27	1,371.73	1,543.20	1,886.13	2,229.06	2,572.00	3,086.40
Tangmere	(a)	42.67	49.79	56.90	64.01	78.23	92.46	106.68	128.02
	(b)	139.88	163.20	186.51	209.82	256.44	303.07	349.70	419.64
	(c)	1,044.41	1,218.49	1,392.55	1,566.62	1,914.75	2,262.89	2,611.03	3,133.24
Tillington	(a)	35.89	41.87	47.85	53.83	65.79	77.75	89.72	107.66
	(b)	133.10	155.28	177.46	199.64	244.00	288.36	332.74	399.28
	(c)	1,037.63	1,210.57	1,383.50	1,556.44	1,902.31	2,248.18	2,594.07	3,112.88
Trotton with Chithurst	(a)	12.90	15.05	17.20	19.35	23.65	27.95	32.25	38.70
	(b)	110.11	128.46	146.81	165.16	201.86	238.56	275.27	330.32
	(c)	1,014.64	1,183.75	1,352.85	1,521.96	1,860.17	2,198.38	2,536.60	3,043.92
Upwaltham	(a)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	(b)	97.21	113.41	129.61	145.81	178.21	210.61	243.02	291.62
	(c)	1,001.74	1,168.70	1,335.65	1,502.61	1,836.52	2,170.43	2,504.35	3,005.22
West Dean	(a)	32.46	37.87	43.28	48.69	59.51	70.33	81.15	97.38
	(b)	129.67	151.28	172.89	194.50	237.72	280.94	324.17	389.00
	(c)	1,034.20	1,206.57	1,378.93	1,551.30	1,896.03	2,240.76	2,585.50	3,102.60
West Itchenor	(a)	34.65	40.43	46.20	51.98	63.53	75.08	86.63	103.96
	(b)	131.86	153.84	175.81	197.79	241.74	285.69	329.65	395.58
	(c)	1,036.39	1,209.13	1,381.85	1,554.59	1,900.05	2,245.51	2,590.98	3,109.18
West Lavington	(a)	4.81	5.61	6.41	7.21	8.81	10.41	12.02	14.42
	(b)	102.02	119.02	136.02	153.02	187.02	221.02	255.04	306.04
	(c)	1,006.55	1,174.31	1,342.06	1,509.82	1,845.33	2,180.84	2,516.37	3,019.64
West Thorney	(a)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	(b)	97.21	113.41	129.61	145.81	178.21	210.61	243.02	291.62
	(c)	1,001.74	1,168.70	1,335.65	1,502.61	1,836.52	2,170.43	2,504.35	3,005.22
West Wittering	(a)	36.45	42.53	48.60	54.68	66.83	78.98	91.13	109.36
	(b)	133.66	155.94	178.21	200.49	245.04	289.59	334.15	400.98
	(c)	1,038.19	1,211.23	1,384.25	1,557.29	1,903.35	2,249.41	2,595.48	3,114.58
Westbourne	(a)	43.18	50.38	57.57	64.77	79.16	93.56	107.95	129.54
	(b)	140.39	163.79	187.18	210.58	257.37	304.17	350.97	421.16
	(c)	1,044.92	1,219.08	1,393.22	1,567.38	1,915.68	2,263.99	2,612.30	3,134.76
Westhampnett	(a)	41.27	48.14	55.02	61.90	75.66	89.41	103.17	123.80
	(b)	138.48	161.55	184.63	207.71	253.87	300.02	346.19	415.42
	(c)	1,043.01	1,216.84	1,390.67	1,564.51	1,912.18	2,259.84	2,607.52	3,129.02
Wisborough Green	(a)	49.61	57.88	66.15	74.42	90.96	107.50	124.03	148.84
	(b)	146.82	171.29	195.76	220.23	269.17	318.11	367.05	440.46
	(c)	1,051.35	1,226.58	1,401.80	1,577.03	1,927.48	2,277.93	2,628.38	3,154.06
Woolbeding with Redford	(a)	33.26	38.80	44.35	49.89	60.98	72.06	83.15	99.78
	(b)	130.47	152.21	173.96	195.70	239.19	282.67	326.17	391.40
	(c)	1,035.00	1,207.50	1,380.00	1,552.50	1,897.50	2,242.49	2,587.50	3,105.00



**Town and Parish Council Precepts**

Parish / Town Council	2015-16			2016-17			Council Tax Increase
	Tax Base	Precepts £	Council Tax Band D (£)	Tax Base	Precepts £	Council Tax Band D (£)	
Appledram	91.5	1,800	19.67	92.9	1,800	19.38	-1.47%
Barlavington	53.6	2,152	40.16	53.8	2,184	40.59	1.07%
Bepton	141.6	4,500	31.78	146.8	3,700	25.2	-20.70%
Bignor	71.9	0	0.00	70.5	0	0.00	0.00%
Birdham	770.2	42,489	55.17	780.7	44,913	57.53	4.28%
Bosham	1,613.7	59,201	36.69	1,609.2	59,597	37.04	0.95%
Boxgrove	428.2	32,000	74.73	434.2	29,737	68.49	-8.35%
Bury	362.0	20,373	56.28	374.2	20,932	55.94	-0.60%
Chichester City	10,428.3	503,680	48.30	10,545.4	509,315	48.30	0.00%
Chidham and Hambrook	846.6	24,439	28.87	866.5	32,619	37.64	30.38%
Cocking	215.2	13,000	60.41	218.2	13,000	59.58	-1.37%
Compton	224.4	12,000	53.48	225.3	12,000	53.26	-0.41%
Donnington	955.0	23,060	24.15	985.7	23,270	23.61	-2.24%
Duncton	226.2	7,250	32.05	227.1	8,000	35.23	9.92%
Earnley	352.0	14,350	40.77	349.0	14,810	42.44	4.10%
Eartham	49.3	0	0.00	50.9	0	0.00	0.00%
Easebourne	848.2	22,000	25.94	888.4	39,576	44.55	71.74%
East Dean	114.2	1,163	10.18	116.9	1,170	10.01	-1.67%
East Lavington	123.7	3,300	26.68	125.8	3,300	26.23	-1.69%
East Wittering and Bracklesham	1,971.5	135,000	68.48	2,012.6	137,800	68.47	-0.01%
Ebernoe	134.3	1,672	12.45	134.5	1,788	13.29	6.75%
Elsted and Treyford	167.1	2,759	16.51	164.4	2,883	17.54	6.24%
Fernhurst	1,304.9	72,620	55.65	1,309.7	73,419	56.06	0.74%
Fishbourne	1,004.6	33,438	33.28	1,038.8	37,788	36.38	9.31%
Fittleworth	526.2	17,380	33.03	522.8	17,800	34.05	3.09%
Funtington	787.7	19,762	25.09	798.4	19,894	24.92	-0.68%
Graffham	326.2	9,500	29.12	330.0	12,000	36.36	24.86%
Harting	702.3	28,305	40.30	701.2	42,239	60.24	49.48%
Heyshott	154.2	5,250	34.05	155.3	5,250	33.81	-0.70%
Hunston	398.0	36,000	90.45	402.8	40,000	99.3	9.78%
Kirdford	489.4	48,870	99.86	507.0	59,998	118.34	18.51%
Lavant	647.9	19,906	30.72	673.3	22,769	33.82	10.09%
Linch	44.8	0	0.00	43.3	0	0.00	0.00%
Linchmere	1,026.9	60,470	58.89	1,032.9	60,470	58.54	-0.59%
Lodsworth	388.2	16,081	41.42	383.4	16,081	41.94	1.26%
Loxwood	748.9	37,730	50.38	753.7	37,843	50.21	-0.34%
Lurgashall	337.2	13,500	40.04	339.4	14,500	42.72	6.69%
Marden	54.7	0	0.00	56.4	0	0.00	0.00%
Midhurst Town	2,155.9	111,895	51.90	2,222.1	164,951	74.23	43.03%
Milland	486.9	29,980	61.57	487.8	30,017	61.54	-0.05%
North Mundham	574.3	30,503	53.11	568.9	33,216	58.39	9.94%
Northchapel	326.3	27,375	83.90	323.1	27,573	85.34	1.72%
Oving	407.2	29,362	72.11	410.6	35,429	86.29	19.66%
Petworth	1,250.1	81,800	65.43	1,262.5	106,200	84.12	28.56%
Plaistow and Ifold	1,082.7	39,900	36.85	1,086.7	40,850	37.59	2.01%
Rogate	775.4	30,041	38.74	769.0	30,337	39.45	1.83%
Selsey Town	4,122.9	247,374	60.00	4,272.0	290,496	68.00	13.33%
Sidlesham	577.0	23,213	40.23	585.5	25,073	42.82	6.44%
Singleton	242.8	10,227	42.12	244.7	11,800	48.22	14.48%
Southbourne	2,266.2	102,018	45.02	2,294.9	122,625	53.43	18.68%
Stedham with Iping	416.3	16,650	40.00	412.4	16,950	41.10	2.75%
Stopham	47.8	945	19.76	48.2	1,451	30.11	52.38%
Stoughton	339.2	9,000	26.53	339.0	9,000	26.55	0.08%

### Town and Parish Precepts (continued)

Parish / Town Council	2015-16			2016-17			Council
	Tax Base	Precepts £	Council Tax Band D (£)	Tax Base	Precepts £	Council Tax Band D (£)	Tax Increase
Sutton	125.7	5,048	40.16	128.0	5,196	40.59	1.07%
Tangmere	916.8	60,000	65.45	937.4	60,000	64.01	-2.20%
Tillington	293.3	9,926	33.84	295.4	15,902	53.83	59.07%
Trotton with Chithurst	155.7	2,000	12.85	155.0	3,000	19.35	50.58%
Upwaltham	15.2	0	0.00	15.1	0	0.00	0.00%
West Dean	212.4	10,342	48.69	216.8	10,555	48.69	0.00%
West Itchenor	408.9	20,200	49.40	409.8	21,300	51.98	5.22%
West Lavington	162.9	1,400	8.59	166.4	1,200	7.21	-16.07%
West Thorney	222.5	0	0.00	221.4	0	0.00	0.00%
West Wittering	1,740.6	94,239	54.14	1,768.6	96,713	54.68	1.00%
Westbourne	903.6	59,811	66.19	914.6	59,235	64.77	-2.15%
Westhampnett	321.4	20,000	62.23	331.2	20,500	61.90	-0.53%
Wisborough Green	733.9	39,699	54.09	738.6	54,963	74.42	37.59%
Woolbeding with Redford	89.5	4,500	50.28	90.8	4,530	49.89	-0.78%
<b>Total / Average</b>	<b>50,504.2</b>	<b>2,462,448</b>	<b>48.76</b>	<b>51,237.9</b>	<b>2,721,509</b>	<b>53.12</b>	<b>8.94%</b>

## Draft Summarised Comprehensive Income and Expenditure

	Original Budget 2015/16 £	Estimated Budget 2016/17 £
<b>1.0 Commercial Services</b>		
1.1 Car Parks	-3,738,200	-4,302,900
1.2 CCTV	219,600	213,700
1.3 Economic Development	-182,300	-47,500
1.4 Museums and Tourist Information Centres	832,700	851,000
	<b>-2,868,200</b>	<b>-3,285,700</b>
<b>2.0 Environment</b>		
2.1 Cemeteries	99,600	98,800
2.2 Coast Protection and Land Drainage	521,500	521,000
2.3 Commercial and Public Safety	486,700	520,500
2.4 Environmental Protection	499,900	507,300
2.5 Environmental Health Licencing	48,700	85,800
2.6 Emergency Planning	68,800	66,000
2.7 Environment Policy	147,700	171,400
2.8 Foreshores	128,800	122,400
2.9 Parks, Open Space and Grounds Maintenance	565,200	620,300
2.10 Pest Control	47,800	29,500
2.11 Public Conveniences	467,900	488,900
2.12 Street Naming and Numbering	25,000	47,200
2.13 Waste, Cleansing & Recycling Services	2,861,400	3,199,100
	<b>5,969,000</b>	<b>6,478,200</b>
<b>3.0 Finance and Governance</b>		
3.1 Car Loans	0	1,000
3.2 Elections	352,100	378,000
3.3 Housing Benefits	417,900	378,500
3.4 Non Distributed Costs	-13,100	-36,300
3.5 Revenues Services	861,900	1,068,200
3.6 Strategic Financial Management	226,600	245,700
	<b>1,845,400</b>	<b>2,035,100</b>
<b>4.0 Housing and Planning</b>		
4.1 Arts Development	600	300
4.2 Building Control	128,700	167,400
4.3 Conservation and Design	91,100	4,000
4.4 Development Management	939,200	1,298,900
4.5 Housing Investments	2,479,700	2,140,100
4.6 Housing Options	584,800	550,800
4.7 Land Charges	-2,100	-22,300
4.8 Planning Policy	500,000	512,700
	<b>4,722,000</b>	<b>4,651,900</b>
<b>5.0 Leader</b>		
5.1 Corporate Management	859,800	888,400
	<b>859,800</b>	<b>888,400</b>
<b>6.0 Support Services</b>		
6.1 Corporate Plans	4,300	7,700
6.2 Council Magazine	27,500	25,300
6.3 Democratic Representation	809,800	830,400
6.4 Property Services	44,900	151,600
	<b>886,500</b>	<b>1,015,000</b>
<b>7.0 Wellbeing and Community Services</b>		
7.1 Careline	144,700	162,700
7.2 Community Engagement and Development	983,800	1,024,800
7.3 Culture and Arts Support	432,500	462,300
7.4 Family Intervention and Community Safety	356,700	380,400
7.5 Health and Wellbeing	178,000	166,600
7.6 Parks, Sports Pitches and Open Spaces (incl. Leisure Grants)	483,800	270,900
7.7 Leisure Centres	1,856,800	1,858,600
	<b>4,436,300</b>	<b>4,326,300</b>
<b>Cost of Services</b>	<b>15,850,800</b>	<b>16,109,200</b>

# Draft Summarised Comprehensive Income and Expenditure

	Original Budget 2015/16 £	Estimated Budget 2016/17 £
<b>Other Operating Expenditure</b>		
Internal Drainage Board Levy	48,900	48,900
Gain (-) or Loss on the disposal of non current assets	0	0
<b>Financing and Investment Income and Expenditure</b>		
Interest payable and similar charges	0	0
Interest and investment income	-249,700	-246,400
Interest received on finance leases (lessor)	-81,900	-84,300
Interest payable on finance leases (lessee)	0	10,000
Interest adjustments relating to soft loans	0	0
Investment Properties	-333,600	-546,300
Other Income	-30,000	-30,000
	<b>15,204,500</b>	<b>15,261,100</b>
<b><u>ITEMS NOT FUNDED BY COUNCIL TAX</u></b>		
Notional transactions for comparative and Accounting Code of Practice purposes	-5,355,000	-5,691,300
<b><u>Net transfer to or from earmarked reserves</u></b>		
Asset Replacement Reserve	1,459,700	1,437,000
Capital Projects Reserve	171,000	231,400
Restructuring Reserve	0	0
Housing Reserve	0	0
Investment Opportunities Reserve	822,100	1,296,400
New Homes Bonus Reserve	2,176,800	3,229,200
New Homes Bonus Grants Reserve	0	0
Theatre and Gallery Reserve	-394,500	-394,500
Insurance Fund	0	0
Elections Reserve	30,000	30,000
Policy Initiatives & Performance Improvement Fund	0	0
Planning Delivery Grant	0	0
Local Authority Business Incentive Scheme (LABGIS) Reserve	0	0
Local Development Framework Reserve	0	0
Community Safety Reserve - Domestic Violence	0	0
Community Safety Reserve - Burglary	0	0
Energy Efficiency Reserve	-20,800	-20,700
Sports Events Reserve	0	0
Other Reserves	-44,900	-53,700
	<b>4,199,400</b>	<b>5,755,100</b>
<b>DISTRICT COUNCIL REQUIREMENT</b>	<b>14,048,900</b>	<b>15,324,900</b>

## Appendix 2 - Current Capital & Projects Programme 2015-16 (Revised) to 2020-21

Project	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
	£	£	£	£	£	£
<b><u>Capital Financing Summary</u></b>						
<b>Capital Receipts</b>						
Capital Receipts Reserve	3,245,800	6,434,100	2,679,000	725,000	53,000	53,000
<b>Revenue Financing</b>						
Capital Projects Fund / General Revenue Reserves	1,284,600	327,500	872,600	271,900	866,700	944,900
Asset Replacement Fund	3,075,000	1,569,000	1,538,000	946,000	1,131,000	1,425,000
Commutated Payments (S106)	724,300	35,000	3,000	-	-	-
New Homes Bonus	432,300	425,000	581,500	418,500	207,900	-
Energy Efficiency Reserve	23,300	20,700	-	-	-	-
Community Infrastructure Levy		45,000	120,000	1,120,000	1,220,000	2,680,000
<b>Capital Grants</b>						
Disabled Facilities Grants	678,600	527,700	527,700	527,700	527,700	527,700
Environment Agency Coastal Grants	270,500	-	-	-	-	-
Pooled Business Rate Fund	46,000	-	-	-	-	-
<b>Other Contributions</b>						
Heritage Lottery Fund - City Walls ( <i>adj. to prior year</i> )	-2,500	-	-	-	-	-
Ministry of Defence	27,800	-	-	-	-	-
DEFRA INSPIRE Annexe III Datasets	2,100	-	-	-	-	-
<b>Funding Totals</b>	<b>9,807,800</b>	<b>9,384,000</b>	<b>6,321,800</b>	<b>4,009,100</b>	<b>4,006,300</b>	<b>5,630,600</b>

## Appendix 2 - Current Capital & Projects Programme 2015-16 (Revised) to 2020-21

Project	Total Approved Budget	Total Prior Year Payments	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
	£	£	£	£	£	£	£	£
<b>CAPITAL PROJECTS</b>								
<b><u>Commercial Services</u></b>								
Car Park Pay on Foot Systems - ADC & Westgate	156,800	156,116	700	-	-	-	-	-
Asset Realisation and Development	145,000	33,271	32,300	25,000	25,000	25,000	4,400	-
Enterprise Gateway - Plot 12 Terminus Rd	6,245,900	43,190	88,500	3,889,300	2,224,900	-	-	-
Investment Opportunity 2 (Crane Street)	1,650,000	1,618,042	-	32,000	-	-	-	-
Investment Opportunity 3 (Woodruff Business Centre)	1,600,000	771	1,599,200	-	-	-	-	-
Plot 21 Terminus Road Demolition	1,925,000	3,105	1,921,900	-	-	-	-	-
The Grange – Phase 1 (net cost)	137,000	136,993	-	-	-	-	-	-
The Grange - Phase 2	8,270,400	8,270,402	-	-	-	-	-	-
Disure Management Review	110,800	4,108	106,700	-	-	-	-	-
Tower Street	6,905,000	6,870,797	34,200	-	-	-	-	-
Westgate Carbon Trust	1,790,600	1,790,621	-	-	-	-	-	-
Westgate - Combined Heat & Power Engines	32,800	27,041	5,800	-	-	-	-	-
Developing a New Strategy for the Visitor Economy	65,000	-	65,000	-	-	-	-	-
Chichester City - Preparing a Vision for the City	50,000	-	40,000	10,000	-	-	-	-
Electric Vehicle Charging Points	143,900	-	-	143,900	-	-	-	-
St. James Industrial Estate – feasibility study	25,000	-	-	25,000	-	-	-	-
Priory Road – disposal of former PC, store & depot	20,000	-	-	20,000	-	-	-	-
The Guildhall, Chichester – improvements to heating & lighting	30,000	-	-	30,000	-	-	-	-
The Novium Museum – options appraisal	30,000	-	-	30,000	-	-	-	-
<b>Commercial Totals</b>	<b>29,333,200</b>	<b>18,954,457</b>	<b>3,894,300</b>	<b>4,205,200</b>	<b>2,229,900</b>	<b>25,000</b>	<b>4,400</b>	<b>-</b>
<b><u>Contract Services</u></b>								
City Walls – Funded by Heritage Lottery Fund / MRP	685,700	685,681	-	-	-	-	-	-
Authorised Testing Facility (ATF)	515,000	11,338	16,000	487,700	-	-	-	-
New Trade Waste ICT System	28,900	-	28,900	-	-	-	-	-
<b>Contract Services Totals</b>	<b>1,229,600</b>	<b>697,018</b>	<b>44,900</b>	<b>487,700</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Appendix 2 - Current Capital & Projects Programme 2015-16 (Revised) to 2020-21

Project	Total Approved Budget	Total Prior Year Payments	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
	£	£	£	£	£	£	£	£
<b><u>Business Improvement</u></b>								
Website Enhancements	12,500	12,526	-	-	-	-	-	-
Website Enhancement - Intranet Mapping Replacement	21,200	19,014	2,200	-	-	-	-	-
Website Enhancements - Channel Shift	115,300	103,255	12,000	-	-	-	-	-
Enterprise Software for Uniform - workflow	23,500	21,625	1,900	-	-	-	-	-
CRM Stage 2 Rollout	54,400	17,764	25,000	11,600	-	-	-	-
CRM Stage 2 – Temp IT Analyst Post	40,000	10,872	-	29,100	-	-	-	-
Wide Area Network (WAN)	36,100	29,380	-	6,700	-	-	-	-
NYOW - Electronic Document Mgt	38,000	950	-	37,000	-	-	-	-
Upgrade of Heating and Ventilation Systems, SW, EPH	186,300	-	-	166,300	-	-	-	-
Gypsies and Travellers Transit Site	151,400	72,608	78,800	-	-	-	-	-
<b>Business Improvement Totals</b>	<b>678,700</b>	<b>287,994</b>	<b>139,900</b>	<b>250,700</b>	-	-	-	-
<b><u>Community Services</u></b>								
New Homes Bonus Scheme Awards	2,056,900	349,030	400,000	400,000	400,000	300,000	207,900	-
Bracklesham Bay – Use of S106	1,986,700	1,925,023	61,700	-	-	-	-	-
Chichester City United Football Club Capital Grant	850,900	850,370	500	-	-	-	-	-
Petworth Leisure Facilities (Skate park)	811,900	761,940	50,000	-	-	-	-	-
Grants Portal (10/11 to 12/13)	1,525,000	616,448	290,100	250,000	250,000	118,500	-	-
Armed Forces Community Covenant	27,800	-	27,800	-	-	-	-	-
<b>Community Totals</b>	<b>7,259,200</b>	<b>4,502,811</b>	<b>830,100</b>	<b>650,000</b>	<b>650,000</b>	<b>418,500</b>	<b>207,900</b>	-

## Appendix 2 - Current Capital & Projects Programme 2015-16 (Revised) to 2020-21

Project	Total Approved Budget	Total Prior Year Payments	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
<b><u>Housing &amp; Environment Services</u></b>								
Discretionary Private Sector Renewal Grants & Loans	1,725,300	888,512	120,000	150,000	150,000	150,000	150,000	116,800
Housing Condition Stock Modelling	18,000	17,980	-	-	-	-	-	-
Mandatory Disabled Facilities Grants	8,942,500	4,516,121	630,000	750,000	750,000	750,000	778,700	767,700
Rural Housing Fund	1,500,000	1,040,546	-	200,000	259,500	-	-	-
Rural Enabler Post (Homefinder scheme)	105,000	31,955	35,000	35,000	3,000	-	-	-
Affordable Housing Delivery Fund	3,108,000	480,387	-	500,000	500,000	500,000	500,000	627,600
Mortgage Rescue	50,000	7,359	-	8,500	8,500	8,600	8,500	8,500
Home Extensions and Conversions	200,000	42,677	-	87,300	35,000	35,000	-	-
Under-Occupied HydeMartlet Properties	66,000	40,204	-	5,000	5,000	5,000	5,800	5,000
Equity Loan Scheme (Parity Trust)	757,200	4,322	299,000	350,000	52,900	51,000	-	-
Low Carbon Chichester District Grants	137,500	93,468	23,300	20,700	-	-	-	-
Beach Management Plan Works 2011-2016	1,000,000	729,528	270,500	-	-	-	-	-
Coast Protection at Lifeboat Way, Selsey	175,000	161,584	-	13,400	-	-	-	-
Repairs and Renewals Flooding Grants (DEFRA)	167,600	167,564	-	-	-	-	-	-
<b>Housing &amp; Environment Totals</b>	<b>17,952,100</b>	<b>8,222,208</b>	<b>1,377,800</b>	<b>2,119,900</b>	<b>1,763,900</b>	<b>1,499,600</b>	<b>1,443,000</b>	<b>1,525,600</b>
<b><u>Planning Services</u></b>								
Development Plan	1,081,400	769,163	312,200	-	-	-	-	-
Exacom Software	19,000	-	19,000	-	-	-	-	-
New Employment Land – retaining & attracting businesses	40,000	-	-	40,000	-	-	-	-
<b>Planning Services Totals</b>	<b>1,140,400</b>	<b>769,163</b>	<b>331,200</b>	<b>40,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>



## Appendix 2 - Current Capital & Projects Programme 2015-16 (Revised) to 2020-21

Project	Total Budget	Total Prior Year Payments	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
Finance Management System (FMS)	268,300	181,710	86,600	-	-	-	-	-
Members IT Provision – Electronic Devices	43,500	-	27,000	16,500	-	-	-	-
Elections Scanner	8,000	7,005	1,000	-	-	-	-	-
<b>Finance &amp; Governance</b>	<b>319,800</b>	<b>188,715</b>	<b>114,600</b>	<b>16,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>Infrastructure Business Plan (IBP) Subject to Approval</u></b>								
Ambulance (project 533)	45,000	-	-	45,000	-	-	-	-
Smarter choices East to West corridor (project 350)	480,000	-	-	-	120,000	120,000	120,000	120,000
School places E-W Chichester (project 330)	1,000,000	-	-	-	-	1,000,000	-	-
School places Bournes (project 331)	1,000,000	-	-	-	-	-	1,000,000	-
School places north of district (project 536)	100,000	-	-	-	-	-	100,000	-
School places Manhood Peninsula (project 332)	1,000,000	-	-	-	-	-	-	1,000,000
Medical centre West of Chichester (project 398)	1,300,000	-	-	-	-	-	-	1,300,000
Smarter Choices RTPi screens (project 355)	150,000	-	-	-	-	-	-	150,000
Total land drainage East Beach Sea Outfall (project 293)	100,000	-	-	-	-	-	-	100,000
Brandy Hole Copse (project 196)	10,000	-	-	-	-	-	-	10,000
<b>IBT</b>	<b>5,185,000</b>	<b>0</b>	<b>0</b>	<b>45,000</b>	<b>120,000</b>	<b>1,120,000</b>	<b>1,220,000</b>	<b>2,680,000</b>
<b><u>Asset Replacement Programme</u></b>								
Asset replacement programme (see appendix 3)	<b>9,684,000</b>		<b>3,075,000</b>	<b>1,569,000</b>	<b>1,538,000</b>	<b>946,000</b>	<b>1,131,000</b>	<b>1,425,000</b>
<b>Total Capital Projects</b>	<b>72,782,000</b>	<b>33,622,367</b>	<b>9,807,800</b>	<b>9,384,000</b>	<b>6,321,800</b>	<b>4,009,100</b>	<b>4,006,300</b>	<b>5,630,600</b>

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Assets	Forecast Spend					
	2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000
<b>Westgate Leisure</b>						
Westgate Carbon Trust 2014 (plant room refurb)	189					
Westgate - Oriol Window Replacement	20					
Westgate - Reline Pool Perimeter Gully Channel	25					
Westgate - New pool heat exchangers	8					
Westgate - Squash courts refurbishment	18					
Bourne Leisure Centre - Vinyl Floor Covering	8					
Westgate Fixed Plant	10					
Auto & manual doors replacement			30			
Lighting and CCTV replacement					25	
Replace curtain walling - Southern fire escape					40	
Pool hall refurbishment				50		
Air conditioning replacement						20
Elec dis boards and cables						50
Bourne Gym Equipment and Refurbishment	130					
Bourne new boiler plant				15	8	
Bourne air conditioning replacement		20				
Bourne Lighting replacement						5
Bourne sports hall heater			15			
<b>Westgate Leisure Total</b>	<b>408</b>	<b>20</b>	<b>45</b>	<b>65</b>	<b>73</b>	<b>75</b>
<b>Parks &amp; Leisure</b>						
Amphitheatre, Whyke play area	55					
Play Area & Leisure – Oaklands	70					
Play Area & Leisure – Sherbourne	80					
MUGA Whyke – Resurface	15					
Oaklands Park – Resurface Tennis Courts	48					
Path repair in parks	100					
Play Area & Leisure Whyke Oval				10		
Play Area & Leisure Priory Park				10		
Multi use games area Florence Road resurface			25			
South Pond, revetments replacement					15	
South Pond, essential dredging works					8	
<b>Parks &amp; Leisure Total</b>	<b>368</b>	<b>-</b>	<b>25</b>	<b>20</b>	<b>23</b>	<b>-</b>
<b>Foreshores</b>						
Flotation Suits x 5				3		
Engines x 4	14					
<b>Foreshores Total</b>	<b>14</b>	<b>-</b>	<b>-</b>	<b>3</b>	<b>-</b>	<b>-</b>
<b>Public Conveniences</b>						
Tower Street Chichester		120				
Northgate Chichester				175		
Market Road Chichester					175	
Bracklesham Lane Bracklesham			325			
Marine Drive Selsey			12			
Bosham Car Park, Bosham						175
Closed PC demolition - Priory Road	8					
<b>Public Conveniences Total</b>	<b>8</b>	<b>120</b>	<b>337</b>	<b>175</b>	<b>175</b>	<b>175</b>
<b>Car Park</b>						
Pay and display machines	82	22	22	22	21	22
<b>Car Park Total</b>	<b>82</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>21</b>	<b>22</b>

Assets	Forecast Spend					
	2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000
<b>Chichester Contract Services</b>						
Depot Refurbishment	359					
Depot Refurbishment - Air heaters					22	
Bomford Hawk Flail						15
CCS Vehicle replacement	547	210	490	70	350	620
Non-CCS Vehicle replacement	13	102	17	51	20	20
Vehicle workshops - Vehicle pit covers			7			
Vehicle workshops - Vehicle pit jacks x 2					6	
Vehicle workshops - Smoke / emissions tester					5	
Vehicle workshops - Equipment replacement	2	2	2	2	2	2
Authorised Test Facility – Equipment		61				
<b>Chichester Contract Services Total</b>	<b>921</b>	<b>375</b>	<b>516</b>	<b>123</b>	<b>405</b>	<b>657</b>
<b>Westward House</b>						
Fire alarm & emergency lighting				10		
Internal finishes				10		
Laundry equipment				5		
<b>Westward House Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>25</b>	<b>-</b>	<b>-</b>
<b>East Pallant House</b>						
Ladies Toilet Refurbishment	5					
Mens Toilet Refurbishment	60					
New staff lockers	11					
NWOW – Desktop Replacement	72					
NWOW – Audio Conferencing	2					
NWOW VoIP Handsets	3					
Relocation of Relate from Theatre Lane		18				
Relocation of CAB from Theatre Lane		20				
Members Kitchen Refurbishment		25				
PA System Committee Rooms	70					
New Boiler Plant						50
Lift replacement		60				
Auto doors replacement			20			
Flat roof repairs			10			
Air conditioning replacement	11		20			
Lighting replacement		10				
CCTV upgrade		10				
Fire alarm & Electric Lighting						80
Intruder alarm		10				
Internal floors & ceilings	1	10	200			10
Floor finishes	10					10
Elec dis boards & cables						40
UPS batteries	24			12		
Franking machine			10			
Folding machine					10	
Breakout area TV's					1	
Access / door control system			30			
Office furniture and chairs	12	12	12	12	12	12
<b>East Pallant House Total</b>	<b>281</b>	<b>175</b>	<b>302</b>	<b>24</b>	<b>23</b>	<b>202</b>
<b>Novium</b>						
Internal floors and ceilings			13			
Flat roof repairs					8	
Lighting replacement			20			
Mechanical pumps						6
<b>Novium Total</b>	<b>-</b>	<b>-</b>	<b>33</b>	<b>-</b>	<b>8</b>	<b>6</b>

Assets	Forecast Spend					
	2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000
<b>CCTV</b>						
Camera replacement costs	25	25	25	25	25	25
CCTV iWitness System	48					
<b>CCTV - Camera replacement costs</b>	<b>73</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>
<b>Careline</b>						
Air conditioning			6			
UPS Systems - Batteries		6				
UPS Systems - Complete replacement					8	
Floor finishes			5			
Alarm units		45	18	20	4	15
Heating electricals upgrade	8					
Internal space reconfiguration	19					
<b>Careline Total</b>	<b>27</b>	<b>51</b>	<b>29</b>	<b>20</b>	<b>12</b>	<b>15</b>
<b>Information and Communication Technology</b>						
Website Gateway Infrastructure	70					
Business Continuity Management Strategy	2					
Software Application Upgrades (IDOX upgrade)	29					
Oracle Server Rationalisation	81					
Printers	15					
Scanners	6					
Financial Management System - server licences		2			1	
CMS Upgrade		10			10	
Business Continuity (Environment Monitoring only)	10			20		
Network Hardware	46	24	24	24	24	24
Website Enhancements / Astun / NDL Hardware			20			
Remote Access (VPN) - upgrades	45	15	15	15	15	15
iWorld (SUN Server)				53		
Uniform (SUN Server)				53		
CRM (SUN Server)				53		
SQL Server Licences	15			15		
Website Hardware					130	
VM Ware (Virtual Servers)	17	9	9	9	9	9
GIS Intranet Mapping Licences	30				30	
Exchange Upgrade	28	30				
Network Monitoring Equipment	10				10	
SAN Additional Storage	15	15				15
SAN Infrastructure	20			55		
Corporate Backups					20	
Contact Centre Switch				25		
General Desktop's (37% replaced per year)		39	39	39	39	39
Upgrade Active Directory			25			
Lagan Upgrade	40				40	
Software Application Upgrades		20	20	20	20	20
Telephone system	300					
VoIP Handsets	20	20	20	20		
Wireless Servers				15		
SharePoint		20				
PSN / Compliance - Health Checks	5	5	5	5	5	5
Mobile Devices (Phones / PDA)	4	2	2	2	2	2
Citrix Upgrade	52		15			15
<b>Information and Communication Technology Total</b>	<b>860</b>	<b>211</b>	<b>194</b>	<b>423</b>	<b>355</b>	<b>144</b>

Assets	Forecast Spend					
	2015/16 £'000	2016/17 £'000	2017/18 £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000
<b>ADC</b>						
Lighting replacement						30
Fire alarm & emergency lighting						20
Structural Replacement (Years 1 & 2)		280				
Structural Replacement (Yr 3 – Concrete Repairs)		250				
Flat roof repairs	25					
<b>ADC Total</b>	<b>25</b>	<b>530</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50</b>
<b>Environment</b>						
2 x Nitrogen Dioxide Analyser (A27)		20				
1 x PM10 TEOM Analyser						25
1 x AC Unit (A27)				2		
1 x AC Unit (Orchard Street)		1				
1 x Ozone Analyser (Lodsworth Ozone)						10
Sound level meter		9		9		9
Photometer					1	
Farmers market canopies		10	10	10	10	10
<b>Environment Total</b>	<b>-</b>	<b>40</b>	<b>10</b>	<b>21</b>	<b>11</b>	<b>54</b>
<b>Finance &amp; Governance</b>						
Legal Case Management System	8					
<b>Finance &amp; Governance Total</b>	<b>8</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL</b>	<b>3,075</b>	<b>1,569</b>	<b>1,538</b>	<b>946</b>	<b>1,131</b>	<b>1,425</b>

## Statement of Resources 2015-16 to 2020-21

Position as at 31<sup>st</sup> December 2015

Position as at	Dec 2015	Sept 2015 (revised)
	<b>£m</b>	<b>£m</b>
<b>Reserves at April 2015</b>	<b>34.7</b>	<b>34.7</b>
Contribution to Asset Replacement Fund	8.7	8.7
Less Commitments:		
- Revenue Budget Support	-1.3	-1.3
- Provision for one-off costs of future service reductions	-1.0	-1.0
- Cultural Grants	-1.0	-1.0
- Housing Reserve	-1.0	-1.0
- Minimum level of reserves	-5.0	-5.0
- Other Earmarked Funding	-14.4	-20.0
<b>Non committed reserves</b>	<b>19.7</b>	<b>14.1</b>
<b>New Resources</b>		
○ Right to Buy (RTB) receipts	+0.4	+0.4
○ Asset Sales	+12.7	+12.7
○ Interest on Investments	+2.0	+2.0
○ New Homes Bonus Scheme	+2.7	+2.7
Other Reserves (grants, s106, revenue contributions etc)	+9.6	+4.4
<b>Available Resources</b>	<b>47.1</b>	<b>36.3</b>
<b>Current Capital &amp; Projects Programme</b>	<b>-29.5</b>	<b>-23.9</b>
<b>Current Asset Replacement Programme</b>	<b>-9.7</b>	<b>-4.1</b>
<b>Uncommitted Resource</b>	<b>7.9</b>	<b>8.3</b>

## CHICHESTER DISTRICT COUNCIL

## Statement of Reserves

Reserves	Balance at 31 <sup>st</sup> March 2015 £000	Purpose of the Reserve	How and when can reserve be spent	Authorisation required for use of reserve	Frequency of review for reserve adequacy
<b>REVENUE RESERVES</b>					
General Fund Balance	10,689	This general reserve is used to fund non-recurring expenditure such as the capital programme, Policy Initiatives and emergencies. The reserve is used to finance any general fund deficits and is conversely credited with any surplus.	Use of this general reserve is reviewed by the Head of Finance & Governance and Senior Leadership Team as part of the annual budget setting process and a 5 year Financial Strategy. Approval for non-recurring expenditure to be funded from this reserve must be sought from the Cabinet.	The Council and delegated powers granted to the Head of Finance & Governance.	Annually as part of the 5 year Financial Strategy and as part of the budget process i.e. funding the capital programme.
Revenue Budget Support Reserve	1,300	The Council's 5 year Financial Strategy and plan includes the earmarking of £1.3m as available to support the revenue budget over the next five years should conditions dictate.	Approval to spend subject to reports to the Cabinet.	The Council	Annually as part of the 5 year Financial Strategy.



<b>Reserves</b>	<b>Balance at 31<sup>st</sup> March 2015 £000</b>	<b>Purpose of the Reserve</b>	<b>How and when can reserve be spent</b>	<b>Authorisation required for use of reserve</b>	<b>Frequency of review for reserve adequacy</b>
Housing Reserve	1,000	A reserve set aside to fund housing investment projects.	Approval to spend subject to reports to the Cabinet.	The Council	Annually as part of the 5 year Financial Strategy.
Theatre & Gallery Reserve	1,027	A reserve to provide ongoing financial support to the Chichester Festival Theatre and Pallant House Gallery.	Subject to funding agreements that are approved by the Cabinet.	The Council	Annually
Restructuring Reserve	966	A reserve earmarked to cover the potential one-off costs of future service reductions.	Approval to spend subject to approval by Cabinet and the Executive Director.	Delegated powers to the Executive Director.	Annually
Capital Projects Fund	5,400	This reserve is earmarked to support the funding of the Council's approved capital programme.	As determined by the Head of Finance & Governance when formulating the financing of the capital programme as part of the 5 year Financial Strategy.	The Council	Annually

Reserves	Balance at 31 <sup>st</sup> March 2015 £000	Purpose of the Reserve	How and when can reserve be spent	Authorisation required for use of reserve	Frequency of review for reserve adequacy
Asset Reserve	6,360	To provide for the future replacement of plant and equipment, vehicles and information technology. The fund is replenished by repayments from revenue and interest generated from the Council's treasury management activities.	Approval to spend subject to reports to the Cabinet.	The Council	Annually
Carry Forwards Reserve	328	A reserve containing the funds to finance approved carry forwards from the previous financial year.	Funds approved by the Cabinet to finance carry forwards from the previous financial year.	Corporate Governance & Audit Committee ↓ The Council	Annually
New Homes Bonus Reserve	3,806	A reserve containing the funds received under the New Homes Bonus Scheme.	Funds approved by the Cabinet to finance carry forwards from the previous financial year.	The Council	Annually

Reserves	Balance at 31 <sup>st</sup> March 2015 £000	Purpose of the Reserve	How and when can reserve be spent	Authorisation required for use of reserve	Frequency of review for reserve adequacy
Carbon Reduction Fund (formerly the Energy Efficiency Reserve)	101	Grant funding of projects for either groups of domestic properties or community buildings where the aim of the project is to reduce carbon emissions in the District, reduce fuel bills and provide affordable warmth, and raise/increase awareness of energy efficiency.	Applications made by organisations for funding are considered by the Grants and Concessions Panel.	Grants and Concessions Panel ↓ Cabinet	Annually
Grants and Contributions Reserve	652	A reserve to hold external funds the Council has received where the condition(s) of the grant or contribution has been met but not all the expenditure has been incurred.	Funds held in this reserve are released once the qualifying expenditure relating to the grant or contribution is incurred.	Head of Finance & Governance	Annually
Rent Deposits Reserve	189	A reserve to hold external funds the Council has received and revenue contributions the Council has made to fund the award of rent deposits to housing applicants	Applications received under the Rent Deposit Scheme are considered by Councils' Housing Team.	Head of Housing & Environment	Annually

Reserves	Balance at 31 <sup>st</sup> March 2015 £000	Purpose of the Reserve	How and when can reserve be spent	Authorisation required for use of reserve	Frequency of review for reserve adequacy
Pump Prime Initiative	168	A one-off reserve created as part of the approved 2013-14 budget, to help fund pump prime initiatives where the primary objective is to help reduce the base budget in future years	Approval to spend subject to reports to the Cabinet as per approved delegation authority.	For individual initiatives <£20,000 – delegated to the Chief Executive and Cabinet Member for Finance.  For individual initiatives >£20,000 – Cabinet	Annually
Insurance Fund	266	A reserve to provide for a mechanism of self-insurance to meet potential liabilities arising from uninsured losses i.e. policy excesses and where external insurance cover is not available or uneconomic. The reserve is replenished by premium contributions from the Council's revenue budget.	As determined by the Head of Finance & Governance	Head of Finance & Governance provided the fund are used for the purpose that the reserve was created.	Annually
New Homes Bonus Grants Reserve	474	Grant funding of projects to reward those communities taking new housing growth	Applications made by Parish Councils for funding are considered by the Grants and Concessions Panel.	Grants and Concessions Panel	Annually

<b>Reserves</b>	<b>Balance at 31<sup>st</sup> March 2015 £000</b>	<b>Purpose of the Reserve</b>	<b>How and when can reserve be spent</b>	<b>Authorisation required for use of reserve</b>	<b>Frequency of review for reserve adequacy</b>
Elections Reserve	131	To provide for the funding of future District Council Elections. The reserve is replenished by annual contributions from the Council's revenue budget.	As determined by the Head of Finance & Governance.	Head of Finance & Governance provided the fund are used for the purpose that the reserve was created.	Annually
Planning Appeals Reserve	49	To provide for the funding of costs relating to Planning Appeals.	Approval to spend subject to reports to the Cabinet.	The Council	Annually
Retained Business Rates Equalisation Reserve	552	A reserve set up to account for timing differences relating to the accounting transactions required under the Business Rates Retention Scheme.	Funds held in this reserve are released annually when the Business Rates Collection Fund is closed at the end of the financial year.	Head of Finance & Governance	Annually
Grants and Concessions Reserve	159	To provide for the future funding of the Grants and Concessions Panel. This reserve receives an annual contribution from the Council's revenue budget.	As determined by the Head of Finance & Governance when formulating the financing of the capital programme as part of the 5 year Financial Strategy.	The Council	Annually

Reserves	Balance at 31 <sup>st</sup> March 2015 £000	Purpose of the Reserve	How and when can reserve be spent	Authorisation required for use of reserve	Frequency of review for reserve adequacy
Other Reserves	1,076	Minor reserves and funds earmarked to be used for specific items of future expenditure.	These reserves and funds are earmarked for specific items of future expenditure.	Head of Finance & Governance provided the funds are used for the purpose that the reserve was created.	Annually
<b>Total Revenue Reserves</b>	<b>34,693</b>				

<b>CAPITAL RESERVES</b>					
Usable Capital Receipts Reserve	0	These receipts have arisen due to the sale of Council assets. These resources are used to finance the majority of the Council's capital programme.	All scheme proposals are considered as part of the Capital Strategy and funding allocated to schemes based upon the Council's capital prioritisation process.	The Council	Annually
<b>Total Capital Reserves</b>	<b>0</b>				
<b>Total Reserves</b>	<b>34,693</b>				

**Chichester District Council**

**COUNCIL**

**1 March 2016**

**Housing Strategy review - Proposed allocation of capital funding**

The Housing Strategy review proposes the reallocation of the following existing resources:

1. The mortgage rescue fund be renamed the Homeless Prevention Fund and that the use of these funds is widened to include preventing homelessness as a result of the welfare reforms.
2. £2,626,613 remains in the current Affordable Housing Delivery Fund, comprising £2m capital funds and £626,613 commuted sums. It is proposed to split this into two separate funds:
  - I. The Affordable Housing Grant Fund – the £626,613 commuted sums previously approved by cabinet together with a further £743,675 of commuted sums received since 2013. These funds are to be used to grant fund affordable housing provided by registered providers and community land trusts.
  - II. The Affordable Housing Capital Fund –the £2m already allocated to affordable housing delivery, the unspent Equity Loan Scheme Part 2 funds of £500,000 and receipts received from the sale of the Church Road site. To be used as a recyclable loan fund to enable the delivery of affordable housing by registered providers and community land trusts.
3. Finally it is proposed to use the unspent Equity Loan Scheme Part 1 funds of £208,000 to address excess cold and fuel poverty issues identified in the draft Private Sector Renewal Strategy and subject to a further report to be taken to Cabinet in March. (This is the amount remaining after the final equity loan was recently paid, rather than the amount of £202,875 reported to Cabinet).

It is proposed that all other allocations remain unchanged, as set out in the table below (section 7 of the Housing Strategy review).

Current use	Capital funding at 31 <sup>st</sup> March 2015 £	Proposed use	Priorities met and outcomes
<b>Mandatory Disabled Facilities Grants</b> (approx. £250,000 pa of CDC funds subject to government grant funding being maintained. Total budget	4,426,400	Unchanged	Priority 2 This is a mandatory duty which enables disabled and elderly to remain independent in their own home.

c£750k pa)			
<b>Home Extensions and Conversions</b>	157,323	Unchanged	Priority 2 This enables suitable accommodation to be provided for overcrowded families requiring disabled adaptations.
<b>Under-Occupation Fund</b>	25,796	Unchanged	Priority 2 This fund primarily enables disabled facilities grant applicants to move to a home that better meets their needs.
<b>Discretionary Private Sector Renewal Grants and Loans</b> (landlord accreditation scheme, decent homes, Parity loans, HomeFinder assistance, empty homes) Profiled at £150k pa to cover the Private Sector Housing Renewal Strategy period 2016-21.	836,788	Unchanged	Priority 2 These funds help to maintain the standard of accommodation in the district, so that the capacity of existing stock is maximised.
<b>Rural Housing Partnership</b> – committed funds	459,454	Unchanged	Priority 1 These funds will enable delivery of 15 new affordable homes.
<b>Mortgage Rescue</b>	42,641	<b>Homeless Prevention Fund</b> – to include homeless prevention measures required as a result of the welfare reforms	Priority 4 These funds will be used to prevent homelessness and will save council resources i.e. staff time, homelessness applications, hostel space or b&b costs.
<b>Affordable Housing Delivery Fund</b> commuted sums within existing approved budget. <b>Additional Commuted sums received since September 2013</b>	627,613  <b>743,675</b>	<b>Affordable Housing Grant Fund</b> - Grant funding to registered providers and community land trusts for new affordable housing.	Priorities 1 & 3 These funds will enable 25-50 affordable new homes, depending on availability of government grant. They must be spent on new affordable housing.
<b>Affordable Housing Delivery Fund</b> CDC Capital	2,000,000	<b>Affordable Housing Capital Fund</b> Loans to Registered providers and community land trusts for new affordable housing.	Priorities 1 & 3 These funds will be used to create a recyclable loan fund to enable the delivery of affordable housing to meet local needs and also give the council an enhanced return on its capital. *
<b>Equity Loan Scheme Part 2</b> (Parity Trust)	500,000	<b>Affordable Housing Capital fund</b>	Priorities 1 & 3 As above*
<i>Receipts from sale of Church Road site</i>	<i>TBA</i>	<i>Affordable Housing Capital Fund (as</i>	<i>Priorities 1 &amp; 3</i> <i>As above *</i>



		<i>above)</i>	
<b>Equity Loan scheme Part 1</b> -remaining funds (£50,000 committed to an equity but not yet spent)	208,000	To address <b>excessive cold and fuel poverty</b> working with the health & wellbeing team. Subject to further Cabinet report.	Priorities 2 & 4 The funds will address issues identified in the draft Private Sector Renewal Strategy to be set out in more detail in the final report to Cabinet.

Commutated sums received in lieu of affordable housing must be spent on affordable housing delivery within 5-10 years, subject to individual agreements, otherwise the money must be returned to the developer.

Any spend over £50,000 will be subject to Cabinet approval.

Additional funds will be required for update of the Strategic Housing Market Assessment to support planning consultations & appeals; provide needs evidence & viability required to adopt National Space Standards and to more fully assess the accommodations needs of older people. This will be included in the Local Plan review.